

# Handbook of Examination

For Choice-Based Credit System (CBCS)

(Semester Pattern)

Bachelor of Arts (B.A.) Program (2019 Pattern)



Shri Dhokeshwar College, Takali Dhokeshwar

Tal-Parner, Dist-Ahmednagar, Pin-414304

With effect from June 2019

## 1) INTRODUCTION:

Under Autonomy, the College is implementing CBCS for all undergraduate courses under Faculty of Humanities. The new course will consist of 132 CGPA credits along with mandatory 8 Non-CGPA credits (1 credit is equivalent to 15 hours). Assessment in credit system consists of (a) continuous internal evaluation and (b) semester-end examination. Accordingly, the College has made relevant changes in the syllabi of all Social Science and Languages. The main advantages of the Choice based credit system is the shift in focus from the teacher-centric to student-centric education.

The B.A Degree Course (2019 pattern) will be introduced in the following order:

- It will be of three-year duration, divided into six semesters
  - a. First Year B.A. 2019-2020 (Semester I & II)
  - b. Second Year B.A. 2020-2021 (Semester III & IV)
  - c. Third Year B.A. 2021-2022 (Semester V & VI)
- A student is required to earn the 132 CGPA credits and the mandatory 8 Non-CGPA credits in the duration of six semesters. The final CGPA will be calculated on the basis of 132 credits.
- One semester will consist of 15 weeks of teacher-student interaction. This includes 12 weeks for teaching and 3 weeks for continuous assessment (including preparation time to students) during the semester.
- The CBCS examination will be held at the end of each semester.

## 2) ELIGIBILITY:

- a) Students who have passed the Higher Secondary School Certificate Examination of the Maharashtra State Board of Higher Secondary Education or any other equivalent Board with English as a passing subject. Reservation and relaxation will be as per the Government rules.
- b) Admission to the Third Semester (Second Year) will be based on the satisfactory clearance of the first two semesters (having earned 50% of the core credits for the first two semesters, i.e. 18 credits in the first two semesters).
- c) Admission to the Fifth Semester (Third Year) will be based on complete clearance of first two semesters (all 36 credits of FYBA are earned) and satisfactory clearance of the third and fourth semesters (i.e. 50% of credits are earned). Also, it is

mandatory to have earned the two non-CGPA credits from Group 1 (Physical Education) for admission to the Fifth Semester (Third Year).

### 3) MEDIUM OF INSTRUCTION:

Medium of instruction for B.A Degree course shall be English/ Marathi.

### 4) DURATION

The course shall be a full time course and the duration of the course shall be of three years.

### 5) ATTENDANCE:

No candidate shall be admitted to the Semester End Examinations unless he/ she has satisfactorily completed 75% of attendance for the given semester.

### 6) Rules for Evaluation

1. For each course (subject head) under the Faculty of Humanities, the students will be evaluated on the basis of a Continuous Internal Evaluation (**40** marks) and Semester End Examination (**60** marks).
  - a. There will be **separate passing** for both Continuous Internal Evaluation (CIE) and the Semester End Examination (SEE). The student has to secure at least 24 marks (40%) in the Semester-End Examination (SEE) and 12 marks (30%) in the Continuous Internal Evaluation (CIE).
  - b. The student has to secure at least 40 marks (40%) in the total assessment (100 marks – CIE + SEE) for each subject in order to be declared as pass in the subject.
  - c. If a student has failed to clear the CIE, he will be allowed to appear for the same according to the ODD-ODD and EVEN-EVEN rule, i.e. student who failed in CIE in first semester will be allowed to appear for it in the third semester, while student who failed in CIE in second semester will be allowed to appear for it in the fourth semester.
    - i. However, CIE of semester I will be conducted in semester II only for the academic year 2019-20.
  - d. If a student has not secured 40 marks in the total assessment but has secured the minimum passing requirements for CIE and SEE separately,

he/she would be permitted to appear for any one or both the CIE and SEE.

2. Admission to a particular year (First, Second or Third) indicates admission to both semesters of that year. Even if a student fails in all the courses (subject heads) of the first semester (Semester I for FY, Semester III for SY, Semester V for TY), he/she will be allowed to proceed to the next semester (Semester II for FY, Semester IV for SY, Semester VI for TY).

#### **7) Rules for A.T.K.T**

ATKT rules are applicable for progression from Semester II (FY) to Semester III (SY) and from Semester IV (SY) to Semester V (TY).

- a. In order to secure admission to the second year (Semester III & IV), a student must earn minimum 50% of total credit combining both the semesters I & II of the first year.
- b. In order to secure admission to the third year (semester V & VI), a student must earn all the credits of Semesters I & II along with earning the mandatory two non-CGPA credits from Group 1 (Physical Education), and earn minimum 50% of total credit combining both the semesters III & IV.

#### **8) VERIFICATION AND REVALUATION:**

The student may apply for verification and revaluation of result which will be done by the College as per rules framed thereof.

#### **9) STANDARD OF PASSING:**

- Student must obtain 30% marks in Continuous Internal Evaluation and 40% marks in the Semester End Examination. But the student should obtain 40% marks in the Total for that subject in order to be declared as Pass.
- Therefore, passing separately in Continuous Internal Evaluation and Semester End Examination is compulsory.
- Students who have failed in the CIE in any odd semester can reappear for the same only in next odd semester and vice-versa; e.g. students failed in 1<sup>st</sup> semester can reappear in 3<sup>rd</sup> semester only and students failed in 2<sup>nd</sup> semester can appear in 4<sup>th</sup> semester only.

## 10) METHODS OF EVALUATION, PASSING, AND EVALUATION CRITERIA:

The evaluation of students will be done on the following two criteria:

- a. Continuous Internal Evaluation
- b. Semester End Examination

**For Semester End Examination**, question papers will be set for **60** marks (Duration: two hours).

**For Continuous Internal Evaluation**, assessment will be done on a continuous basis. The internal assessment will be of **40** marks, which would consist of at least three assessments. **5** marks are reserved for Overall Performance/ Students' Active Participation in the classroom. The other assessments can be any of the following: MCQ/ Written examination/ Presentations/ Projects/ Surveys/ Quiz/ Assignments/ Tutorials/ Open Book Test/ Group Discussion/ Oral examination.

## 11) PERCENTAGE TO GRADES AND GRADE POINTS

The following table may be used for conversion of percentage into grade point(s) and grade(s):

Grade Letter	Grade Point	Marks (out of 100)
O ( Outstanding)	10	Above 90 Marks
A+ (Excellent)	9	Between 75 to 89
A (Very Good)	8	Between 60 to 74
13+ (Good)	7	Between 55 to 59
B (Above average)	6	Between 50 to 54
C ( Average)	5	Between 45 to 49
D(Pass)	4	Between 40 to 44
F ( Fail)		Less than 40
Ab ( Absent)		

- 1) A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.
- 2) A student obtaining Grades O through D shall be considered to have passed and he/ she will be awarded the full credits allocated to that course.
- 3) For non-credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.

### 12) SCHEME OF CREDITS (Academic/CGPA):

A student who earns 132 CGPA credits shall be considered to have completed the academic requirements of the B.A. degree program and CGPA will be calculated for such student, on the basis of these 132 credits.

For first year: student has to select 6 core courses from the courses offered by the College.

Semester	Year	List of subjects	CGPA Credits for the semester	Cumulative credits
I	FY	Comp. English (3) CC – 5 courses (3 each) (of which at least one will be a language)	3*6 = 18	18
II	FY	Comp. English (3) CC – 5 courses (3 each) (of which at least one will be a language)	3*6 = 18	36

### 13) SCHEME OF CREDITS (NON-CGPA):

In addition to the compulsory credits of 132, the student has to earn additional **08** credits from following groups by taking/participating/conducting respective activities. These extra credits will not be considered for GPA calculation, however these are **mandatory** for the completion and award of B. A. Degree.

- Courses in Group I are compulsory (02 Credits).
- The student has to earn the remaining 06 Credits through participation in the various activities from Group 2 to Group 9
- The student can earn maximum 04 credits from each individual group: Group 2 to Group 9.
- A student is encouraged to earn a maximum of 04 credits in a year.

Group	Activity	Credits
1	<b>Physical Education</b>	
	Sem I	01
	Sem II	01

	Note: Group I is compulsory for all the students as stated above	
<b>2</b>	<b>Sports Representation:</b> At College Level State/ University/ National Level International Level	01 02 03
<b>3</b>	<b>NSS/ NCC related</b> NSS/ NCC – Participation in Annual Camp NCC (awarded B or C certificate) NSS/ NCC RD Parade participation	01 02 04
<b>4</b>	Avishkar Participation College level University level/State level Winner at state level Participation in extension activity of College Participation in Cultural activity of College	01 02 04 01 01
<b>5</b>	<b>Research paper presentation</b> State/National level International level	01 02
<b>6</b>	Participation in Summer school (minimum 30 hours) or Short term course (minimum 30 hours)	Maximum 02 Maximum 02
<b>7</b>	Scientific survey /Societal survey	02
<b>8</b>	Field visit/ study tour/ Industrial visit/ participation in curricular competition/ co-curricular competition	01
<b>9</b>	Online Certificate course/ MOOCs (minimum 15 hours per credit) or Internship (60 hrs)	Maximum 04 credits