



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	AHMEDNAGAR JILHA MARATHA VIDYA PRASARAK SAMAJ'S SHRI DHOKESHWAR COLLEGE
Name of the head of the Institution	Dr. Laxman Shridhar Matkar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02488295395
Mobile no.	9011503334
Registered Email	tdcollege@gmail.com
Alternate Email	drlaxmanmatkar@yahoo.co.in
Address	A/P - Takali Dhokeshwar , Tal -Parner, Dist - Ahmednagar.
City/Town	Ahmednagar
State/UT	Maharashtra
Pincode	414304

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Anil Chandrabhan Kale			
Phone no/Alternate Phone no.		02488295395			
Mobile no.		9970532762			
Registered Email		iqactdcollege@gmail.com			
Alternate Email		profanilkale@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://shridhokeshwarcollege.org/wp-content/uploads/2019/12/AQAR-Report-2018-19.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://shridhokeshwarcollege.org/wp-content/uploads/2021/08/Academic-calender19-20-1.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C+	00	2003	16-Sep-2003	15-Sep-2008
2	B	2.21	2016	17-Mar-2016	16-Mar-2021
6. Date of Establishment of IQAC			28-Nov-2003		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Earn Learn Scheme	Savitribai Phule Pune University Pune	2020 365	150000
Institution	Travel & Turisum	Savitribai Phule Pune University Pune	2020 1	4000
Institution	Language competency workshop	Savitribai Phule Pune University Pune	2020 1	2000
Institution	Bee Keeping	Savitribai Phule Pune University Pune	2020 1	3000
Institution	Political Journalism	Savitribai Phule Pune University Pune	2020 1	4000
Institution	Mask Production	Savitribai Phule Pune University Pune	2020 15	10000
Institution	National Service Scheme	Savitribai Phule Pune University Pune	2020 365	75500
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities

No

during the year?	
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
No Data Entered/Not Applicable!!!	
View File	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
View File	
14. Whether AQAR was placed before statutory body ?	Yes
Name of Statutory Body	Meeting Date
College Development Council	05-Mar-2021
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	07-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Management Information System is partly operational in the college through 'Vridhhi Software'. The MIS collects the data, stores it, and makes it accessible to different stakeholders. It facilitates communication within and outside the institution. Stakeholders are able to easily access the required information for the day to day operations. It keeps record of different components in college like teachers, students, examination, accounts, library etc. MIS provides

this information to students and college authorities for taking proper and effective decisions. It plays a vital role in the management, administration and operations of the institutions. This is possible through using computer based hardware and software for accounts, students' data, teachers' data, examination records and the alike. The data base created is useful for compiling data for SSR, AQAR, AISHE, NIRF, NAAC, University, UGC, the state government etc. It provides staffing and academic information in the following areas: • General details of the Institute. • Details of faculty and staff. • Details of courses conducted in the Institution. • Details of divisions and grants. • Details of salary. • Total approved Seats. • Details of approved seats subject wise. • Details of student Enrollment in Different Courses. • Details of the Minority students Enrollment. • Details of Hostel Facility and admissions. • Details of scholarship availing students. • Details of availability of physical education facilities. • Details of library. • Details of examination related activities • Breakup of fees received. •

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Shri Dhokeshwar College is affiliated to Savitribai Phule Pune University and adheres to the curriculum designed and prescribed by the university. I.Q.A.C. prepares the academic plan for every academic year at the end of previous semester. College Planning Committee prepares the academic calendar and the schedule for all undergraduate programs according to the university calendar. Each department creates an academic calendar based on their curriculum, which is in coordinating with the institutional academic calendar. Central time table committee designs the Time Table for all U.G. programs as per university norms. It is displayed on notice board and College Website. 1. At the beginning of session, each department conducts departmental meeting, chaired by heads of the departments in which workload is distributed and time table is designed thorough a discussion and allotments are done to every teacher. After allotment, each teacher prepares the teaching plan as per the lectures allotted by using the guidelines of U.G.C. and Savitribai Phule Pune University, Pune. These teaching plans checked and approved by Heads of the departments. Afterwards these teaching plans are submitted to Principal of the college which are verified and approved by him. These approved plans are submitted to the

I.Q.A.C. Every teacher completes the curriculum as per the teaching plans. At the end of the academic year/semester every teacher prepares a syllabus completion report and is submitted to Head of the Department for approval. For annual course, teaching plans and syllabus completion reports are submitted once in a year and for credit system courses it is submitted twice in a year. Credit system has been implemented for first year of U.G. courses from academic year 2019-2020. Departmental meetings are held to review the completed syllabus, students' progression and support, results analysis of the internal and university examinations. 2. Topics of subject to be given are discussed as well. Teachers refer to the standard reference books prescribed by University along with journals, periodicals and other latest information available through orientations and refresher courses, Seminars, conferences, workshops and online sources and other resources for effective implementation of curriculum. The entire process of curriculum delivery is monitored by the head of Department and the Principal. 3. Students are informed about different subjects at the time of admission through prospectus and orientation lectures held in department on first day. The college also provides college calendar on website at the time of opening of academic session. 4. Students from First Year of each faculty are categorized as slow and advanced learners based on common subject related test. 5. The College has a rich central Library with an open access to faculty and students. Central Library subscribes books, journals, e-journals, magazines and periodicals as per demand. The institute provided various high stake facilities necessary for effective implementation of the curriculum like well-equipped laboratories, Internet, Wi-Fi facility, Computer room. LCD projectors are available for I.C.T. based teaching for particular departments. 6. We have Skill based and Value-added courses for focusing on employ ability enhancement. 7. For effective curriculum delivery, besides the use

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Political Journalism	-	03/09/2019	180	Employability	Creating awareness among voters
Travel Tourism	-	16/08/2019	180	Employability	Communicate entrepreneurship skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	arathi, Hindi, History, Geography, Politics, English	15/06/2019
BCom	Commerce, Costing	15/06/2019
BSc	Physics, Chemistry, Botany	15/06/2019

, Zoology, Mathematics, Electronics

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	65	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Political Journalism	03/09/2019	40
Travel Tourism	16/08/2019	25
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is important part of teaching and learning process. The main objective of feedback is to strengthen the quality of teaching-learning environment and to bring excellence in teaching and learning process. It helps the mentor to recognize how the students know his or her subject being taught. This benefits teacher to know where he/she can improve in teaching methodology that will finally benefit the students. The college has a well-structured mechanism to obtain feedback online on website as well as offline. Feedback Committee collects feedback on curriculum and infrastructure from the students, alumni, parents and employers every year. The feedback is kept confidential and is discussed only with the Principal and IQAC members, who further communicate it to the respective teaching and non-teaching staff or the head of the respective department. Feedback on the curriculum is obtained from different stakeholders by providing them questionnaires. Feedback is received in standard format at the end of the semester and at the end of academic year. The questionnaires were collected and were analyzed statistically. After knowing this feedback at college, different certificate courses and add on courses to fill the gaps in the curriculum were prepared depending on local needs of the society like energy conservation, soil and water testing, psychological counseling. A] COLLECTION OF FEEDBACK: 1. STUDENTS FEEDBACK ON CURRICULUM: Each Department is asked to collect feedback from 10 students on curriculum which is selected</p>

randomly. This feedback is taken annually or semester wise based on two criteria: overall college functioning and teaching learning process. Feedback on overall functioning of the college is based on the learning environment of the college, functioning of anti-ragging cell, Ladies common room, counseling center, departmental laboratories, gym, sports facility, Hostel Facility, Drinking water, canteen facilities, functioning of various committees, infrastructural facilities etc. Feedback on teaching learning process is taken on different qualities of teachers and their teaching abilities like punctuality, communication skills, knowledge, approach towards the students, sharing of innovative ideas, teacher's research oriented, motivational and academic guidance, use of ICT in teaching methodologies, interaction skills and students' involvement in learning, Library resources, Evaluation system etc. 2. Students Feedback on Teachers': This feedback covers departmental laboratories facilities, necessary infrastructure, library facilities, new program's and courses, administration etc. Feedback received from teachers is discussed in the IQAC and in CDC meetings and appropriate decisions are taken thereon. The Feedback Committee collects and analyses the individual feedback of the teachers. The analysis report is notified to the concerned Head, IQAC, Principal and Management members for corrective measures and then it is forwarded to the individual teachers for further improvements.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	720	449	449
BCom	Nill	360	187	187
BSc	Nill	360	245	245

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	881	Nill	37	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
37	32	Nill	4	Nill	Nill

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students mentoring system available in the institution. The Practice of mentor system was started by recognizing the need of college. The practice is aimed at fostering a better rapport between students and teacher at a personal level. At the beginning of the academic year first year and second year students are divided into groups and one mentor teacher was assigned the responsibility of mentoring one group at the ratio of 1:10. Teacher collects personal information from their groups. Teacher takes care not to touch sensitive issues and does not force any information out of his/her groups. Teacher conduct meeting of group informally outside class hours. Students are guided regarding their career options. Mentor teacher spend quality time with the mentees by interactions with regard to their personal and academic problems individually and collectively. Mentees were given proper guidance and counseling by the mentors. Mentor teacher can referred professionals for guidance and counseling. Mentors have freedom to invite parents of mentees for discussion about mentees. Both types of students like extraordinary and poor performing students counseling done in this mentoring scheme. Both mentor and mentees have a role to play in success of mentoring. Professional and personal advice provided by mentor in college. Mentees gives constructive feedback on writing, teaching and other elements of career design. Record of each meeting kept as record by mentor. This system helps students to understand the challenges and opportunities present in college and develop smooth transition to campus life. To counsel academically weak students and play important role in helping troubled students to cope with academic and personal problems. Ensuring regularity and punctuality of students through counseling sessions. Economically weak students were introduced to earn and learn scheme in the college. Students also guided regarding preparation of various competitive examinations. These are measures taken for promoting the welfare of the mentees had been recorded in the mentoring books maintained by the mentors. Following phases included in mentoring system:- Phase-I – Selection of mentors Phase-II- Allotment of students to mentors Phase-III- Interaction of students with mentors and identifying strengths and weakness of mentees. Phase-IV- Formation of What's app group Phase-V- Periodic meeting of mentees and mentors .Remedial training of learners, training to students to take up higher skills. Phase-VI-Obtaining feedback forms from students at the end of session

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
360	36	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
43	37	6	37	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Prof Kohawale L.B.	Associate Professor	State level Award from Dnyanoday Bahuuudeshiya Sansthan, Takali bhan, dist. Ahmednagar
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end
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				examination
BA	11819	sem - 1	04/11/2019	25/01/2020
BA	11813	Nill	15/10/2020	12/11/2020
BCom	12019	sem - 1	21/11/2019	25/01/2020
BCom	12019	sem-2	Nill	31/07/2020
BCom	12013	Nill	12/10/2020	12/11/2020
BSc	11719	sem -1	06/11/2019	25/01/2020
BSc	11719	sem - 2	16/03/2020	31/07/2020
BSc	11713	Sem-3	10/10/2019	29/01/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college implemented the CBCS system of evaluation for the undergraduate courses during the academic year as per the decision of the parent university SPPU, Pune

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

1.As per guideline of SPPU, college planned academic calendar at the starting of academic year. 2. Academic calendar displayed on notice-board and declared on website, blackboards and noticeboards in college campus used for information display about the exam. 3.Examination conducted according to SPPU norms and guidelines. 4.All streams (B.A,B.Sc,B.Com)first year syllabus implemented by SPPU with choice based credit system from academic year 2019-20. 5. Exam department will arrange meeting in third week of June for discussion and announcement of yearly planning. 6. Science department can arrange seminar for S.Y. and T.Y. in third week of August. 7. Exam department planned about term end paper setting of S.Y. B.Com and T.Y. B.Sc in second week of September. 8. University will start exam form filling in last week of September. 9. Exam department may arrange S. Y. B.Com and T.Y. B. Sc internal exam in second week of October. 10. Environment awareness compulsory subject for S. Y. B.A, B.Com and B.Sc may be in last week of October. 11. All faculty will start submission of online internal marks in November. 12. S. Y. and T. Y. B. Sc university exam may be conducted by university in second week of November tentatively. 13. College may conduct B.A. and B.Com term end exams in first week of December. 14. CAP for term end exam can be held in second week of December. 15. Tutorials seminars, class test will conducted by all streams meanwhile. 16. In February university may again arrange exam form filling for second and fourth semester. 17. Project submission and journal checking also carried out in same month. 18. In March internal exams for all classes of all streams can be arrange by college. 19. Online mark submission and practical exams must be arrange in month of March. 20. April and May month can be completely engage by university exams of B.A, B.Com and Bsc. 21. Online mark submission of practical and internal exam done within period mentioned by university. 22.Exam department will arrange meetings at the end or last week of each month for planning, suggestions and feedback of faculty members. 23.IQAC committee may also conduct meeting in third week of each month. 24.First year B.A,B.Sc,B.Com papers checked by college because responsibility of declaration Of first year result is totally on college so for first semester CAP will organized by college on second week of month of Dec. 25.In last week of April college will organize CAP for next Sem. of first year B.A, B.Sc, and B.Com theory examination. 26.In first week of October college will arrange practical viva of B.Com students. Similarly in second week of October practical viva of B. Sc students may be conducted by college. 27.First year B. Sc practical exams of first semester(

credit pattern) will be arranged in Dec. 28. While S.Y. and T. Y. BSc (Semester pattern) practical exams will be conducted in third and last week of March i. e. once in year. For F. Y. B.Sc. second semester (credit pattern)

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://shridhokeshwarcollege.org/wp-content/uploads/2021/08/Outcomes-2019-20.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
11813	BA	T.Y. B.A	89	71	79.77
12013	BCom	T.Y.B.COM	44	38	84.40
11713	BSc	T.Y.B.SC	68	65	95.85

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://drive.google.com/file/d/1clNb_XBv6bBh54SRGzmHliP9cxN4aoFC/view?usp=sharing

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	00	0	0

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPR Programme	IQAC	20/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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0	0	0	0	0	0	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ZOOLOGY	1	5.24
International	HISTORY	1	6.8
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HINDI	1
GEOGRAPHY	3
POLITICAL SCIENCE	1
BOTANY	1
ZOOLOGY	1
MARATHI	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	0	0	Nil	0	0	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	11	14	10	20
Presented papers	9	3	7	Nil
Resource persons	Nil	Nil	1	8
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
0	0	Nil	Nil
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NILL	0	0	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	0	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	0	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10	9.04

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Others	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Newly Added
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2008
VRIDDHI	Partially	--	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4892	833071	Nil	Nil	4892	833071
Reference	6390	1344049	138	74132	6528	1418181

Books						
e-Books	97000	Nill	3052200	Nill	3149200	Nill
Journals	35	15615	26	18874	61	34489
e-Journals	6000	Nill	6000	Nill	12000	Nill
Digital Database	Nill	5900	Nill	5900	Nill	11800
CD & Video	224	Nill	2	Nill	226	Nill
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill
Others(s pecify)	Nill	Nill	Nill	Nill	Nill	Nill
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	40	14	40	0	0	7	14	120	5
Added	2	0	2	0	0	0	0	0	2
Total	42	14	42	0	0	7	14	120	7

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

120 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on

academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
73.36	34.08	10.31	0.52

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a simple mechanism for the maintenance and upkeep of the facilities. The physical facilities are maintained by college administration through a team of skilled labours associated with the parent institute. The optimum working condition of all properties/ equipment on campus is ensured. It includes photocopy machine, CCTV cameras, water purifier and inverters. Maintenance of these facilities is done regularly as per the requirement. All stakeholders have an equal opportunity to use these facilities as per the rules and policies of the institution. Campus maintenance is done through surveillance cameras. The computer network assistant provides regular support services relating to computer hardware and software. A computer facility is made available for the students in working hours. The maintenance of the college website is entrusted to a technical person. The college ensures maximum utilization of facilities such as classrooms by framing a time table, displaying it onto the notice board where time slots for each class are allotted before the commencement of the semester. Classrooms are cleaned daily by non-teaching staff. The college also gets the washrooms cleaned on a daily basis. Seminar halls are allocated for different activities. These are maintained and cleaned from time to time. Student safety procedures are followed for handling chemicals, acids and various other equipment. Regular cleaning and maintaining of equipment are done by the lab assistants. The college ensures effective utilization and maintenance of the library through the library committee. Books are issued to the students on their issue cards and ID cards. The library remains open for 7 hours on all working days. During the examination period, the reading room is open from 8.30 am to 5.00 pm. Pest control of library books is done every year. There is a girl's hostel in the campus. The college provides hostel facilities for women staff on the campus. The college has spacious playgrounds for outdoor games. The sports infrastructure has been used by students who are interested in taking part in sports. Regular maintenance is carried out for gymnasium, sports equipment and sports material from experts in the field. Sports material is issued to students as per the schedule. For intercollegiate competitions, sports material is issued to the student for the period of the competitions. The gymnasium is used by students as per the given time table.

https://docs.google.com/document/d/1UdfHZDlebmFSGye_5nFd9ZpkdfKzAS9b/edit?usp=sharing&oid=104072109400874891971&rtpof=true&sd=true

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Topper Student support scheme and earn and learn scheme of collage	56	17503
Financial Support from Other Sources			
a) National	All Government, University	1009	7428226

	Scholarships and funds		
b) International	Nil	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
IPR awareness Programme	20/12/2019	60	UGC and Institute
Remedial Coaching	01/08/2019	120	Institute
Bridge Course	01/02/2019	10	Institute
Language Lab	01/08/2019	10	Institute
Personal Counselling	01/02/2019	200	All Departments
Beekeeping Training Programme	17/02/2020	55	S. P. P. University and Department of Zoology
Political Journalism	17/02/2020	50	S. P. P. University and Department of Political Science
Quality Improvement Programme workshop in Physics	13/02/2020	60	S. P. P. University and Department of Physics
Language Skill Development	17/02/2020	40	S. P. P. University and Department of Marathi
IPR awareness Programme	20/12/2019	60	UGC and Institute
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive Exam Guidance	35	141	Nil	Nil
2019	Expert Lecture Series	30	22	Nil	Nil

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	00	52	22

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	6	B.A.	Geography	1. New ACS College, Parner 2. New ACS College, Ahmednagar	MA
2019	5	B.A.	Marathi	1. New ACS College, Parner 2. New ACS College, Ahmednagar	MA
2019	5	B.A.	English	1. New ACS College, Parner 2. New ACS College, Ahmednagar	MA
2019	2	B.A.	Politics	New ACS College, Ahmednagar	MA
2019	5	B.A.	History	1. New ACS College, Ahmednagar	MA
2019	8	B.A.	Hindi	New ACS College, Ahmednagar	MA
2019	8	B.Sc.	Electronics	1. New ACS College,	M.Sc.

				Parner 2. New ACS College, Ahmednagar	
2019	10	B.Sc.	Botany	1. New ACS College, Parner 2. New ACS College, Ahmednagar	M.Sc.
2019	6	B.Sc.	Physics	1. New ACS College, Parner 2. New ACS College, Ahmednagar	M.Sc.
2019	21	B.Sc.	Chemistry	1. New ACS College, Parner 2. New ACS College, Ahmednagar , S. P. P. University Pune	M.Sc, LLB
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Mimicry	Institute	1
Street play	Institute	30
Freshers welcome programme	institute	200
Annual Cultural Programme	institute	40
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	Nil	Nil	Nil	Nil	Nil

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the directives of Savitribai Phule Pune University, Pune, our institute has active Students' Council. It gives the premier importance to the representation of the students on academic, administrative bodies. A Continuous suggestions and feedbacks from the student representatives through proper mechanism help to improve quality of academic, administrative and support services. Representation on various academic and administrative committees helps to communicate student's opinion to the Institute administration on any subject that concerns students and on which the council wishes to be consulted. Considering their interest by arranging a common meeting. Thus, their proactive participation in following committees ensures the contribution of students towards institute 1. National Service Scheme 2. Karmaveer Bhaurao Patil Earn and Learn Scheme 3. College Development Committee 4. Internal Quality Assurance Cell 5. Examinations Committee 6. Prospectus Committee 7. Library Advisory Committee 8. Academic Calendar Committee 9. Feedback Committee 10. Competitive Examination Guidance Cell 11. Cultural activities Committee 12. Grievance Redressal Cell 13. Science Association

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

144

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Tree Plantation on supatya hill near College, Book Donation programmes were organised by college Alumni. Two meetings were held during concerned period

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Shri Dhokeshwar College encourages and motivates a culture of decentralization and participative management by involving faculty and staff members in a number of administrative roles. The apex decision making body at the college level is the College Development Council (CDC). The CDC has representatives from the parent institute Ahmednagar Jilha Maratha Vidya Prasarak Samaj, teaching faculty, administrative staff and the students. Academics: For the participative decentralization and governance, the Principal has appointed the faculty incharge, and Head of the departments and provided administrative as well as academic autonomy and mobility for the effective governance. Before the commencement of each academic year various college committees are formed by IQAC under the guidance of the Principal. Important committees comprise of teachers and many committees include nonteaching staff and students as well. IQAC does the planning and evaluation for quality assurance in the college and organizes meetings periodically throughout the year. Faculty members

participate in the management process through the CDC. Every committee has the freedom to prepare their plan and decide implementation strategies. The college committees are responsible for admission, time table, examination, purchases and welfare of students and organization of extension activities and prepare the working strategy for the effective functioning of the college. The committee meetings are held as and when required for the implementation and organization of certain activities. A report of activities is prepared by each committee at the end of every academic year. The college has always been in favour of participative management and motivate faculty for their active or voluntarily participation in curricular, cocurricular and extracurricular activities of the department during the academic year. Administrative: The Principal distributes and monitors all administrative responsibilities done by the office bearers with OS and college authorities like faculty in charge and head of departments. The administrative head prepare financial budget in consultation with the departmental Heads at the beginning of the year. Accordingly, it is verified and approved by the college Principal and CDC.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	? Admission of Students : 1. As per Government and University norms, merits and reservation policies are followed. 2. The college has equipped itself to cater to the admission formalities. Online admission is done through Vriddhi software. 3.The faculty members from different departments make themselves available at enquiry counter for helping students and guide them in the process of admission for the entire month.
Industry Interaction / Collaboration	? Industry Interaction / Collaboration : 1. Students and faculty interaction with industry person is done through industrial visits. 2. The department of Chemistry, Botany, Zoology, Commerce organizing study tour as a part of their syllabus.
Human Resource Management	? Human Resource Management : 1. The college has been a backbone for many allround activities to ensure a healthy environment for its employees. 2. In this place programs like Yoga day is organised for stress management and awareness. 3. Faculty members are motivated to achieve additional qualification like M. Phil, Ph.D. 4.Medical leave provision is given to the faculty and staff member based on the request. 5. The institute appoints adequate number of qualified faculty through the procedure of open

advertisement and interview by internal expert committee for nongrant. 6. For granted posts the advertisement is approved by Savitribai Phule Pune University and government of Maharashtra (Joint Director of Higher Education).

Library, ICT and Physical Infrastructure / Instrumentation

? Library, ICT and Physical Infrastructure / Instrumentation : 1. Books, e-journals, journals, magazines and other facilities are provided by the college in library. 2. College also provides facilities and space for competitive exams. 3. Physical infrastructure has been improved. I.C.T. based instruments and computers have been purchased and used for computer lab.

Research and Development

? Research and Development : 1. The faculty members participate in seminars and conferences at different levels. College provides financial assistance to faculty to participate in seminars and workshops. 2. Teachers are guided by the research committee regarding various research schemes available for college teachers for example B.C.U.D.(S.P.P.U.), U.G.C. schemes and I.C.S.S.R etc. 3. College applies to UGC and Savitribai Phule Pune University for the various financial grants for the development of the college infrastructure.

Examination and Evaluation

? Examination and Evaluation : 1. Principal, College Examination Officer and Faculty incharge conduct meetings and workshops for faculty and staff of the college for smooth functioning of examination and evaluation. 2. Evaluation mechanism includes both written test and other methods of evaluation, assignments, practical exams, seminars, projects etc. 3. All the question papers are sent to the exam centre of the college 1 hour before the examination by the university. 4. To conduct exams smoothly, college appoints internal squad. College has installed CCTVS to supervise and monitor functioning of exam. 5. Prior to exam, Chief examination officer holds meeting of staff and faculty in which various instructions are given to all. The credit Pattern evaluation system has been arrived and we follow according to the university Rules

Teaching and Learning	<p>? Teaching and Learning : Guest lectures are organised by the different departments. 2. Field tours, industrial visits, projects are organised by the various departments. 3 Laboratory renovation, upgradation and purchase of equipment for Science practical classes. 4. Organisation of student seminars by departments. 5. Teachers are encouraged to participate in workshops conducted by other colleges. 6. Academic calendar is drawn up at the beginning of the academic year and it is closely adhered to so that the syllabus is completed in stipulated time and evaluation is completed according to schedule. 7. LCD projector is used by the faculty for effective use of ICT as a teaching tool.</p>
Curriculum Development	<p>? Curriculum Development : 1. Institute follows the curriculum designed by the parent university . University organizes workshops before and after designing the syllabus. Teachers actively participate in this workshops and contribute to the syllabus directly or indirectly. 2. Co curricular and extracurricular activities are designed and developed at the level of department and faculty 3. The curriculum of the certificate and value added courses is designed by the concerned department.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>? Planning and Development: 1. As per Government and University norms, merits and reservation policies are followed. 2. The college has equipped itself to cater to the admission formalities. Online admission is done through Vriddhi software. 3.The faculty members from different departments make themselves available at enquiry counter for helping students and guide them in the process of admission for the entire month.</p>
Administration	<p>? Administration: Daily use of biometric for attendance. 2.Notices and circulars are sent through social media. 3. The college makes all efforts to go paperless in all its administrative and official work. 4. College campus is equipped with CCTV cameras installed at various places. 5.</p>

	College staff and faculty uses smartphone with social app like Whatsapp group that provides the brief notice of any event that is to take place in college.
Finance and Accounts	? Finance and Accounts: 1. With the aim to produce immediate information in finance and account this section of college is partially egoverned. 2. The college uses necessary software for transparent functioning of account section. 3. The same software is used to generate various reports.
Student Admission and Support	? Student Admission and Support : Student Admission and Support 1. Online admissions have been initiated partially. 2. The Vriddhi software is developed so as to fulfil the need of students admission and support. 3. Vriddhi software is used for online admission process via link provided on College website http://www.shridhokeshwarcollege.org
Examination	? Examination: 1. All the question papers are sent to the exam centre of the college 1 hour before by the University. 2. As per the university guidelines college conducts continuous assignment process for the examination and evaluation.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. Thite Anjali	International conference	Nil	1200
2020	Dalvi Sameer Dadabhau	International conference	Nil	1000
2020	Laxman Sridhar Matkar	International conference	Nil	1000
2020	Dr. Gangotri Vaishali Madhav	conference	Nil	1000
2020	Munde Gokul Shrirang	conference	Nil	1000
2020	Jadhav Eknath Ganpati	International conference	Nil	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Orientat ion course on Choice Based Credit System	Orientat ion course on Choice Based Credit System	20/09/2019	20/09/2019	31	12
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty development programme	1	02/12/2019	07/12/2019	6
Orientation programme	1	03/02/2020	22/02/2020	21
Refresher course in History.	1	14/02/2020	27/02/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
13	36	7	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Welfare Loan Scheme, Casual leave, Duty leave, Medical leave, Maternity leave, Provident fund, Loan facility though co operative society, recommendation for loan from other banks, tie up with hospital. Reimbursement of Registration fee for paper presentation, workshop seminars.	Welfare Loan Scheme, Group Insurance of govt. Casual leave, Duty leave, Medical leave, Maternity leave, earned leave, Provident fund, Loan facility though co operative society, recommendation for loan of other banks, tieup with hospital, Washing allowance.	Earn Learn Scheme, scholarship for students group insurance scheme in collaboration with Savitribai Phule Pune University, N.S.S. Ladies Hostel Facility, tie up with hospital, , R. O. drinking water facility. Sports facility counselling, Admission fees in instalment system, reserve funds are available for economically backward

classes.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

1. The external audit of the college is conducted annually by the Chartered Accountant Gujar Company, Ahmednagar and this audit report is sent before July 31st to A. G. Bombay every year. Internal financial audit is conducted by the Institute auditor, Mrs. Sunanda Raccha. (Chartered Accountant). 2. Purchases are done through purchases committee of the college. 3. Funds received from various agencies are utilized as per the guidelines of the concerned agencies

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	Nil	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

8800

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	College Development Council
Administrative	No	Nil	Yes	College Development Council

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. We invited the former students and alumni, Parents of present students, Distinguished people from the different areas to celebrate the Silver Jubilee of college 2. We invited the former students and alumni, Parents of present students, distinguished people from the different areas to celebrate the wildlife week programme.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. College has strengthened infrastructure by purchasing more ICT equipment. Upgraded laboratories, Provided internet connectivity to all the departments, canteen has started, solar power system and seminar hall came in function 2. College has started vocational and value added courses like Bachelor of vocational courses 3. The career counselling and placement cell is functional.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nirbhaya Kanya Workshop	20/07/2019	20/07/2019	157	6
Intellectual Property Right	20/01/2020	20/01/2020	24	35
Poster competition on Gender Champion	22/01/2020	22/01/2020	35	Nil
Celebration of International Woman's Day	08/03/2020	08/08/2021	114	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> • College has installed solar power system. • Student donated by blood • students were sensitized to 'Save Energy' by switching off lights and fans while leaving the classrooms. • Environmental awareness campaigns organised by NSS unit • Department of Botany and Zoology conduct the field work and study tour to create awareness and conservation of biodiversity among the students. • College actively participated in measures to tackle drought. • Second year BA/BCom/BSc. students prepare projects on Environment issues such as air, water, land and sound pollution as a part of their course requirement.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	Yes	5
Special skill	No	Nil

development for differently abled students

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for students	15/06/2019	online prospectus on college website

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rooftop ongrid Solar power Plant of capacity 10 KW is installed to partly meet the energy requirement and argument to MSEB 2. Botanical Garden to represent biodiversity of local area. 3. Drip irrigation and sprinklers for watering the garden and campus plants 4. Rainwater harvesting. 5. Waste water from RO plant is used to

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I

1. Title of the Practice: ONLINE ADMISSIONS

2. Objectives of the Practice:

- To make admissions student friendly and transparent
- To save time and manpower in admission process
- To save students' data in easily retrievable format
- To minimize use of paper in admissions

3. The Context: The increasing number of students seeking admission in college is causing tremendous pressure on the administrative body to manage and arranged the admission process manually. Every year, students have to stand in queues for collecting admission forms and then again for submitting them. This leads to problems in managing the applications, handle queries and distribution of forms, collection of forms and then short-listing the students. This results in annoyed parents and students alike. Besides, the admission process is not transparent, very slow and time consuming. Now, in internet era it's high time to leave behind such traditional processes and go with computerized automated student online system or admission to speed up

4. The Practice: Keeping in view the aforesaid objectives and context, the college decided to start and continue the online admissions from the academic year 2019-20. For this purpose, appropriate software by name 'Vrddhi' was purchased in advance. The administration was given due training in its operation. The online application form and necessary information was made available on college portal. The

present and new students were informed of online admissions. An admission window was made open 24x7 from May to September of the year. One technician was made available for any queries regarding online admissions. Students could contact him on phone or in person. After filling up the educational and personal details, students take out the print out of the form and submit it to the college.

5. Evidence of Success:

- Convenience to Students: One of the greatest advantages of the online admission system is that students can choose to submit their applications at their convenient time. All that is required is access to a computer and internet connectivity. Messy handwriting, office working hours were no hindrance in admission process. Students didn't need to stand in long queues to get their queries answered, to get application of form and submit the same. This is of a great advantage to students from rural and remote areas.
- Advantages to college: Online admissions helped college administration to have quick access to student records and databases. College no longer required printing and storing forms, then collecting and filing them. This not only saved cost but also saved additional deployment of manpower. The online admission system proved to be highly reliable and efficient and eliminated chances of any errors.

6. Augmentation of Facility:

- College provided students Facility Centre to enable them to apply online from college campus where they could apply online, get photocopies of their documents.
- Vrddhi software was connected to the library computers. It enabled students to get library cards and I cards without delay and much documentation.

7. Problems Encountered and Resources Required:

- Internet Access to their College is located in rural area. Most of the students come from remote villages where there is no internet connect available. These areas still experience high blackouts and electricity issues.
- Low Computer Literacy Another major concern was a low computer literacy. Hence a sudden shift to the online admission process caused confusion among students.

Best Practice II

1. Title of the Practice: GREEN CAMPUS
2. Objectives of the Practice:
 - To make available different species of plants in the college campus so that students can have quick and easy access to them.
 - To create healthy and conducive physical environment for learning
 - To enhance beauty of the campus
 - Maintenance and conservation of trees during drought conditions.
 - To increase awareness of environment among students
3. The Context: College runs this academic year floricultural and landscaping in Botany, Geography and environmental science. Therefore, scientific study of plants, trees is an integral part of the curriculum. Field visits were time consuming and less productive. Hence, college decided to go for planting different species on the college campus itself. This would serve aforesaid objectives. Therefore, we felt it our duty to develop a Green Campus where environment friendly practices could be promoted.
4. The Practice: It was decided to plant different varieties of plant species in the college campus with the help of faculty, support staff, students from NSS, Board of Students' Welfare, Earn and Learn Scheme. The faculty from Botany and Geography made a list of plants to be procured. It comprised of flowering plants, medicinal plants and decorative plants. Care was taken to select evergreen plants and the plants that survive with little water. In the month of May order was placed with neighboring nursery. The site for planting was fixed. The pits were filled with fertile soil and fertilizers. After the first rainfall, the saplings were planted at the decided sites. Due care was taken to see that the plants add beauty to the campus. A separate site was chosen for medicinal plants. For rare and delicate species of plants that cannot bear high temperature were grown in net house. The plants that do not grow tall and are needed frequently for scientific study were kept in the vicinity of the department. Few saplings which were not healthy were replaced with new plants. About 80 indoor plants and 170 outdoor plants were used for this purpose. In order to maintain these plants, services of faculty, students and support staff were sought. Insecticides and fertilizers were used whenever needed. Our endeavors in this direction have resulted in the growth of variety

of Medicinal and Flowering plants. For aesthetic purpose and to add beauty to the campus, we have developed a lush green lawn dotted with roses and creepers.

5. Addition to the Activity: • This year a greater number of trees were procured and planted in the campus. Some of these varieties were evergreen trees, wild flower bearing plants, cactuses. This added to the beauty of the campus and provided shelter to different species of birds, reptiles and honey bees and animals. 6. Evidence of Success: • During this year of drought, the college made drip irrigation and frost irrigation for tree conservation. Similarly, fertilizer and water are used sparingly for tree growth. • Earlier students of Botany, Geography and Environment department had to rely on field visits for scientific study. That consumed a lot of time and energy. These visits did not prove to be fruitful as all the herbs and plants were not available at one place and in all times. Planting of trees in college campus and preserving them in gallery, provided students and faculty quick and repeated access to study them. • The green campus developed by college has helped to save the environment. The college is located on the slope of a hill side. Planting of trees on this slope has arrested soil erosion. It has provided shelter to rare birds and insects. They quench their thirst from the water in pots placed at convenient places in summer season. • An integral aspect of education is the aesthetics of the learner environment. College has been able to create a conducive and physical environment that supports and encourages learning. Varied colored plants, herbs and flowers in all seasons have enhanced beauty of the campus. • Green trees offer a respite from the normal learning environment. Students in their spare time can be seen studying, discussing and taking rest in the shade of trees. • Green campus has added students' interest and attention in environmental issues. They have become aware of their role in preserving environment. • Green campus has contributed in reducing global warming. 7. Problems Encountered and Resources Required: College is located on barren hilly slope. The soil is infertile. Besides, this region lies in drought prone area. It receives a scanty rainfall. Growing and preserving plants need a lot of human resource and water management. It is difficult to grow trees in drought conditions in academic year 2019-20. Besides support staff, students from the department of Botany, NSS, Board of Students' Welfare and 'Earn and Learn Scheme' were given the task of preserving the plants. Water shortage problem was overcome with drip irrigation. In summer season, water tankers were hired by the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://shridhokeshwarcollege.org/wp-content/uploads/2019/12/Best-Practices-2018-19.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Track college educational and social development. In the academic year 2019-20, the college concluded the Silver Jubilee. Shri Dhokeshwar College Takli Dhokeshwar was established on 14th September 1994. The main objective was to make the community aware of how the college was formed during these 25 years and to involve the community more in the development of the college. The planning for this event was done under the authority of the College IQAC and the Principal. Alumni in this program meetings of former principals, teachers and students were held. Also, science exhibitions, poetry conventions, were organized. In the annual issue of the college, the students got information about the honorable person who has contributed to the formation of the college. Some of the selected articles have been published by the editorial board of the college. The event was attended by parents and their students and teachers from

the surrounding schools. So, it became known what programs the college students take for the benefit of the community in the area. Nagnath Kotapalle senior Literary and former Vice Chancellor Dr. Babasaheb Ambedkar Marathwada University was the chief guest at the Silver Jubilee Closing Ceremony.

Provide the weblink of the institution

<http://shridhokeshwarcollege.org/wp-content/uploads/2019/12/Institutional-Distinctiveness-2018-19.pdf>

8.Future Plans of Actions for Next Academic Year

1. To use online media for teaching and conducting exams 2. To encourage faculty to participate in online webinars and faculty development programmes 3. Covid Awareness programmes 4. Plantation of trees 5. To construct water tank for college 6. To construct steps between playground and college building 7. To restructure IQAC Committee. 9. To start skill based courses 10 Conduct to do energy audit