Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**Ahmednagar Jilha Maratha Vidya Prasarak Samaj's Shri Dhokeshwar College**
Name of the head of the Institution	**Dr. Laxman Shridhar Matkar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02488282414**
Mobile no.	**9011503334**
Registered Email	**drlaxmanmatkar@yahoo.co.in**
Alternate Email	**tdcollege@gmail.com**
Address	**Shri Dhokeshwar college , Takali Dhokeshwar Tal- Parner**
City/Town	**Ahmednagar**
State/UT	**Maharashtra**
Pincode	**414304**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Anil Chandrabhan Kale**
Phone no/Alternate Phone no.	**02488282414**
Mobile no.	**9970532762**
Registered Email	**iqactdcollege@gmail.com**
Alternate Email	**tdcollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://shridhokeshwarcollege.org/wp-content/uploads/2018/12/AQAR-2017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://shridhokeshwarcollege.org/wp-content/uploads/2019/12/Academic-Calendar-2018-2019-1.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**C+**	**00**	**2003**	**16-Sep-2003**	**15-Sep-2008**
2	**B**	**2.21**	**2016**	**17-Mar-2016**	**16-Mar-2021**

6. Date of Establishment of IQAC	**28-Nov-2003**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Academic Calendar and Annual Planning	15-Jun-2018 365	15
Regular meeting of IQAC	20-Jul-2018 1	12
Guest Lecture by Department of Political Science	27-Aug-2018 1	78
Feedback from Parents	07-Sep-2018 1	127
Feedback from Alumni	07-Sep-2018 1	131
Regular meeting of IQAC	18-Sep-2018 1	13
Workshop on Online Internal Evaluation System	20-Oct-2018 1	21
Guest Lecture by Commerce Faculty	31-Dec-2018 1	100
Experts Lecture by Department of Mathematics	05-Jan-2019 1	34
Workshop on Democracy and Youth	08-Jan-2019 1	75
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	National Service Scheme	S.P.P.U. Pune	2018 1 Year	75750
Institution	ARC Grant	S.P.P.U. Pune	2018 1 Year	10000
Institution	Nirbhay Kanya Abhiyan	S.P.P.U. Pune	2018 1 Year	15000
Institution	Paani Parishad Grant	S.P.P.U. Pune	2018 1 Year	10000
Institution	Solar Plant Grant	S.P.P.U. Pune	2018 1 Year	250000
Institution	Sports Activity Grant	S.P.P.U. Pune	2018 1 Year	115500
Institution	Earn and Learn Scheme	S.P.P.U. Pune	2018 1 Year	150120
Institution	Disaster Management	S.P.P.U. Pune	2018 1	25000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Workshop for teachers, nonteaching staff students of the college on Road Safety Fire safety

Training to teaching and nonteaching staff on Online Internal Evaluation of the university

Installtion of intercom system and CCTVs for internal communication, safety and discipline

Short term skill-based Course on Tally ERP - 9 for Commerce students

Organisation of in-house convocation ceremony for passed out final year students

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Upgradation of internet connectivity.	**Internet Connectivity augumented to 100 Mbps This helped to Brows Internet fast**
Internet connectivity to all departments.	**It incresed Efficiency of Faculty in day to day Work**
Installation of CCTV for labs, classrooms and campus.	**CCTVs Installed in classrooms, campus and offices.This helped to maintain Discipline and Monitor Activities in College**

Setting up of computer lab to spread awareness about computer.	This Lab helps faculty and Students to access internet and do computer related jobs
Creation of well-equipped and furnished seminar hall.	In process
Renovation of science laboratories and office.	Well furnished Laborotories created conducive atmosphere for doing Experiments
Plantation of more trees on the campus.	It enhanced beauty of campus and created eco friendly atmosphere
Starting of add-on courses like Tally, Communicative English, Political Journalism, Travel and Tourism, Lecture Series by the College Faculty for Competitive Examinations.	This Courses enabled students to accomplish basic skills for pursuing professional courses
Encouragement to teachers to participate in National and International Conferences and publish their Research Papers.	In all 13 faculty participated in different seminars and workshops. Their 9 reserch papers were published This provided faculty platform to share their experties at different level
Encouragement to staff and faculty to attend Orientation, Refresher and short term courses.	1 faculty participated in short term corses
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Development Council	30-Oct-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	2018

Date of Submission	20-Dec-2018

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Management Information System is partly operational in the college through 'Vriddhi Software'. The MIS collects the data, stores it, and makes it accessible to different stakeholders.

It facilitates communication within and outside the institution. Stakeholders are able to easily access the required information for the day to day operations. It keeps record of different components in college like teachers, students, examination, accounts, library etc. This MIS provides this information to students and to college authorities for taking proper and effective decisions. It plays a vital role in the management, administration and operations of the institutions. This is possible through using computer based hardware and software for accounts, students' data, teachers' data, examination records and the alike. The data based created is useful for compiling data for SSR, AQAR, AISHE, NIRF, NAAC, University, UGC, the state government etc. It provides staffing and academic information in the following areas: • General details of the Institute. • Details of faculty and staff. • Details of courses conducted in the Institution. • Details of divisions and grants. • Details of salary. • Total approved Seats. • Details of approved seats subject wise. • Details of Research activities on the Institution P.hd. • Details of M.Phil students. • Details of student Enrollment in Different Courses. • Details of the Minority students Enrollment. • Details of Hostel Facility and admissions. • Details of scholarship availing students. • Details of availability of physical education facilities. • Details of library. • Details of physically handicapped students and expenditure thereon. • Details of examination results. • Breakup of fees received. • Expenditure status of plans scheme.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

IQAC prepares academic plan of the year. Central time table committee designs Time Table for all UG programs as per university norms. It is displayed on notice board and College Website. We have Skill based and Value-added courses focusing on employability enhancement. Shri Dhokeshwar College is affiliated to

Savitribai Phule Pune University and adheres to the curriculum designed and prescribed by the university. Towards framing of this curriculum many faculty members contribute as subject experts and input their suggestions. The syllabus is revised after every five years by the university. Board of studies (BoS) of the university organizes the workshop to design the syllabi in each subject. 1. At the beginning of session, each department conducts departmental meeting in which workload is distributed and time table is designed and each faculty prepares teaching plan of every paper. Teachers are expected to execute their course deliverables as mentioned in teaching plan. 2. Topics of subject to be given are discussed as well. Teachers refer to the standard reference books prescribed by University along with journals, periodicals and other latest information available through online and other resources for effective implementation of curriculum. 3. Students are informed about different subjects at the time of admission through prospectus and orientation lectures held in department on first day. The college also provides college calendar at the time of opening and closing of academic session. 4. Students from First Year of each faculty are categorized as slow and advanced learners based on common subject related test. 5. The College has a rich central Library with an open access to faculty and students. Central Library subscribes to books, journals, e-journals, magazines and periodicals as per demand. Internet, Wi-Fi facility, Computer room, LCD projectors are available for ICT based teaching. 6. Besides the use of conventional method, various other teaching methods like Quiz, Group Discussion, Demonstrations, Debates, PPT Presentations, Short Films, Industrial Visits, field visits, Educational tours, Model making projects, Open book tests, Assignments, Videos, use of charts and graphs are used for effective curriculum implementation. 7. Regular assessment and evaluation are done by teacher to keep a track on the progress of students' understanding of subject and syllabus. Based on semester wise result, analysis of each course is done at the departmental level and corrective measures are taken. Whereever necessary, remedial lectures are conducted. Academic review is taken at the departmental as well as IQAC level. Feedbacks are taken periodically. Concerned authorities conduct regular meetings to review the difficulties faced while teaching.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tally ERP9		19/01/2019	90	Employability	Computerized Accounting Skills
Communication Skills in English		17/12/2018	90	Employability	Spoken English Skills
Political Journalism		27/08/2018	180	Employability	Creating Awareness among Voters
Travel and Tourism		27/08/2018	180	Employability	Communication and entrepreneurship Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	112	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communication Skills in English	17/12/2018	15
Political Journalism	20/08/2018	25
Travel and Tourism	27/08/2018	22
[View File](#)		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The College collects feedback on curriculum and infrastructure from all four stakeholders. These feedbacks are structured and are taken yearly from time to time. A] COLLECTION OF FEEDBACK: 1. STUDENTS FEEDBACK: Each Department is asked to collect feedback from 10 students which is selected randomly. This feedback is taken annually based on two criteria: overall college functioning and teaching learning process. Feedback on overall functioning of the college is based on the learning environment of the college, functioning of antiragging cell, counseling center, sports facility, Hostel Facility, Drinking water, Ladies common room, infrastructural facilities etc. Feedback on teaching learning process is taken on different parameters such as punctuality, communication skills, approach towards the students, sharing of innovative ideas, teacher's innovativeness, use of ICT in teaching methodologies,

interactive teaching and students' involvement in learning, Library resources, Evaluation system etc. 2. TEACHERS FEEDBACK: This feedback covers departmental facilities, necessary infrastructure, library facilities, new programmes and courses, administration etc. Feedback received from teachers are discussed in the IQAC and in CDC meetings and appropriate decisions are taken thereon. 3. ALUMNI FEEDBACK: Feedback from alumni is taken during alumni meet. Alumni provide their suggestions and expectations from the institution. 4. PARENTS' FEEDBACK: At college, we believe "Parents are our partners". Their suggestions and feedback on curriculum and content and expectations from faculty or department is conveyed through their feedback. The feedback is taken at departmental level as and when the department or college calls the parent – teacher meet. B] ANALYSIS: The feedback received from all stakeholders is taken at the departmental level. The collected data is analyzed at the IQAC level. C] ACTION REPORT: The rational and logical suggestions are discussed in the IQAC meetings and CDC meetings and proper action is taken.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ENGLISH,MARATHI ,HINDI, HISTORY, GEOGRAPHY,POLITICS	840	491	491
BSc	CHEMISTRY,BOTANY, PHYSICS, ELECTRONICS	360	292	283
BCom	COST AND ACCOUNTING	360	252	245
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1019	0	36	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
36	36	8	4	0	3

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, At the beginning of the academic year, the special students at the department level are divided into groups

in proportion with the teachers in the department. This proportion varies from department to department. The mentor interacts with the mentees periodically and spends his/her quality time with the mentees by having informal interactions with regard to their personal and academic problems both individually and collectively. The mentees are given proper guidance and counselling by the mentors. If a mentor teacher feels professionals' guidance and counselling is necessary for the mentees, then they can refer them to a professional. Further, the mentors have the freedom to invite the parents of the mentees and have discussions for the wellbeing of the mentees. Economically weaker students are introduced to Earn and Learn scheme and other welfare schemes available in the college. Students are guided regarding preparations for various competitive examinations. The mentoring mechanism and the measures taken for promoting the welfare of the mentee is recorded in the mentoring books maintained by the mentors. Most importantly, the teachers inspire the students in such a way that they learn through their own experience, efforts and understanding. Students are also made to develop the habit of logical and rational thinking for more effective teaching. Students are encouraged to ask questions and participate actively. Whenever the new topic is introduced, the related fundamental concepts are imprinted in the minds of the students. After the admission of students the overall performance in terms general awareness, hidden talent, fluency in language can be understood when we arranged welcome function for the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1019	36	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
39	36	3	21	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Ashok Vitthal More	Assistant Professor	Best SDO Award by Student Development Council of SPPU, Pune
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	SDCBA	year	12/04/2019	19/06/2019
BCom	SDCBCOM	year	29/03/2019	07/06/2019
BSc	SDCBSC	Semester	21/05/2019	28/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college intends to implement the CBCS system of evaluation for the undergraduate courses during the next academic year as per the decision of the parent university SPPU, Pune

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)	

1. As per guidelines of SPPU, college has appointed College examination officer. 2. When the College reopens after summer vacation, the Academic calendar is planned and adhered to conduct of exam. 3. College exam committee and college strictly follow SPPU Norms and guidelines for conducting semester exams. 4. Academic calendar is displayed on noticeboard and declared on website. 5. To avoid malpractices, university has taken initiative to send exam question papers online to exam centre since Oct 2013. 6. From 201011, first year exams have been assigned by university to the college. 7. CAP is organized by college and evaluation of answer papers is carried out. 8. Apart from written examination, students are evaluated through seminars, presentation, group discussions, field work, projects, oral tests etc 9. In academic year 201819, university conducted exams in last week of Nov. and first week of Dec. . 10. B.A. and B.Com term end exams conducted by college in last week of Oct. and first week of Nov. internal second team helps to reduce malpractices. 11. Online mark submission is done within a stipulated time set by the university 12. CAP for B.A and B.Com term end exams and F.Y.B.sc /B.Com/B.A. organized by college. 13. Results of first year are declared within 45 days of the last paper of the exam. 14. Revaluation of papers is done within 10 days after result declaration. 15. Students who failed to appear for exam due to overlapping schedule of sports, cultural and NSS events are allowed to reappear for the exam. 16. Practical exams of B.Sc is conducted in the first and second week of March. 17. Students who have offered environmental science are assessed through projects 18. University and college adhered to the time table for announcement of results.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://shridhokeshwarcollege.org/wp-content/uploads/2019/12/Program-Outcomes-and-Course-Outcomes-2018-2019.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
SDCBA	BA	ENGLISH,MARATHI,HINDI, HISTORY, GEOGRAPHY,POLITICS	105	62	59.04
SDCBCOM	BCom	COST AND ACCOUNTING	66	37	56.06
SDCBSC	BSc	CHEMISTRY,BOTANY, PHYSICS, ELECTRONICS	95	76	80.00
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Geography	2	5.5
International	Botany	1	6.2
International	English	1	6.2
International	Politics	3	6.0
International	History	2	4.8
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Marathi (International Conference proceedings)	2
Hindi (Book)	1
Library (International Conference proceedings)	1
Botany (National Conference proceedings)	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	0	2	0	0
Attended/Seminars/Workshops	6	15	5	0
Presented papers	3	7	2	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachhata Abhiyan on Gandhi jayanti	N.S.S. Dept. and Civil Hospital staff ,	4	150
N.S.S. Day	N.S.S. Dept.	4	147
Swachha Bharat Abhiyan Rally	N.S.S. Dept. and Local Community	4	142

N.S.S. Inauguration	N.S.S. Dept. and Guest	4	150
Voters Awareness Programme	N.S.S. Dept. and Tahasildar ,Talathi etc	4	75
Heath check up	N.S.S. Dept. and Health Officers	4	72
Raising funds for Kerala flood	N.S.S. Dept. and Local Community	4	102
Tree Plantation	N.S.S. Dept. and Forest Office Takali Dhokeshwar	4	150
International Yoga Day	N.S.S. Dept. and Sports Dept., Alumni	4	40
Cleanliness Drive Programme	N.S.S. Dept. and Dhokeshwar Truest	4	150
Special Camp	Raytale Gramastha	4	75
Disaster Management Workshop	Fire Brigade Officers and others	4	135
Birth Anniversaries of Eminent Leaders, Social reformers, Freedom Fighters etc	N.S.S. Dept., Faculty and staff	4	150
Special Voter Registration Drive	N.S.S. Dept. and Tahasildar ,Talathi etc	4	53
Pani Parishad	Alumni and Farmers	3	98
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachha Bharat Abhiyan Swaccha Bharat Abhiyan	N.S.S. and Dhokeshwar Temple Trust	Swachha Bharat Abhiyan Pandharwada Swaccha Bharat Abhiyan Pandharwada	4	150
Swachha Bharat Abhiyan	College Faculty,Staff	Swachha Bharat Abhiyan Pandhar	4	142

Swachha Bharat Abhiyan	Civil Hospital	Gandhiji Birth Anniversary	4	150
Swachha Bharat Abhiyan	College Students	Swachha Bharat Abhiyan Pandharwada	4	327
Swachha Bharat Abhiyan	Local Community	Swachha Bharat Abhiyan Rally	4	150
AIDS Awareness	Red Ribbon Club,Ahmednagar	AIDS Awareness rally	4	148
AIDS Awareness	Red Ribbon Club,Ahmednagar	AIDS Awareness Guest lecture	4	145
AIDS Awareness	Red Ribbon Club,Ahmednagar	AIDS Awareness by students door by door	4	143
Gender Issue	Nirbhay Kanya Abhiyan, SDO	Aai Mazya Mahavidyalayat	4	100
Gender Issue	Nirbhay Kanya Abhiyan, SDO	She Can Change the World	4	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12.21	18.78

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4892	833071	0	0	4892	833071
Reference Books	6390	1344049	121	69523	6511	1413572
e-Books	97000	5900	2955200	0	3052200	5900
Journals	0	0	26	18874	26	18874
e-Journals	6000	5900	0	0	6000	5900
Digital Database	1	5900	0	0	1	5900
CD & Video	224	0	2	0	226	0
Others(specify)	0	0	17	4609	17	4609

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	31	14	31	0	0	5	7	20	5
Added	9	0	9	0	0	2	7	100	0
Total	40	14	40	0	0	7	14	120	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

120 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
19.27	11.48	36.64	35.69

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a simple mechanism for the maintenance and upkeep of the facilities. The physical facilities are maintained by college administration through a team of skilled labours associated with the parent institute. The optimum working condition of all properties/ equipment on campus is ensured. It includes photocopy machine, CCTV cameras, Water Purifier and Inverters. Maintenance of these facilities is done regularly as per the requirements. All stakeholders have an equal opportunity to use these facilities as per the rules and policies of the institution. Campus maintenance is done through surveillance cameras. The computer network assistant provides regular support services relating to computer hardware and software. A computer facility is made available for the students in working hours. The maintains of the college website is deputed to a technical person. The College ensures maximum utilization of facilities such as classrooms by framing a time table, displaying it onto the notice board where time slots for each class are allotted before the commencement of the semester. Classrooms are cleaned daily by nonteaching staff. The college also gets the washrooms cleaned on a daily basis. Seminar Hall is allocated for different activities. These are maintained and cleaned from time to time. Standard safety procedures are followed for handling chemicals, acids, and various other equipment. Regular cleaning and maintaining of equipment are done by the lab assistants. The College ensures effective utilization and maintenance of the library through the library committee. Books are issued to the students on their issue cards and ID cards.

The library remains open for 7 hours on all working days. During the examination period, the reading room is open from 8.30 am to 5.00 pm Pest control of library books is done every year. There is a girls' hostel in the campus. The college provides hostel facilities for women staff on the campus. The college has spacious playgrounds outdoor games. The sports infrastructure has been used by students who are interested in taking part in sports. Regular maintenance is carried out for gymnasium, sports equipment and sports material from experts in the field. Sports material is issued to students as per the schedule. For intercollegiate competitions, sports material is issued to the student for the period of the competition. The gymnasium is used by students as per the given time table.

http://shridhokeshwarcollege.org/facilities/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Topper Student Support Scheme and Earn and Learn Scheme of College	59	17503
Financial Support from Other Sources			
a) National	All Government and SPP University Scholarships and Funds	882	9444574
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Water Conference	18/02/2019	200	Board of Students Development, Savitribai Phule Pune University 9102025601160 bsd@unipune.ac.in
Language lab	01/08/2018	14	Department of English
Remedial Coaching	02/07/2018	135	College Departments Commerce/Mathematics
Bridge Course	02/07/2018	13	Dept. of Commerce
Personal Counseling	02/07/2018	80	All Departments of Institute
Disaster Management	05/02/2019	85	Board of Students Development, Savitribai Phule

Banking Skills Enhancement Lecture Series	12/12/2018	110	Faculty of Commerce department
Nirbhay Kanya Abhiyan	18/01/2019	150	Board of Students Development, Savitribai Phule Pune University 9102025601160 bsd@unipune.ac.in

Pune University 9102025601160 bsd@unipune.ac.in

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Competitive Exam Guidance Cell	40	150	0	0
2019	Madhava Mathematics Competitions	19	19	19	0
2019	Expert Lecture Series	40	100	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	0	0	00	55	55

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme

	enrolling into higher education				admitted to
2019	3	B.A	Dept.of Geography	New ASC college Parner	M.A. Geography
2019	4	B.A	Dept.Marathi	New ASC college Parner	M.A. Marathi
2019	7	B.A	Dept of English	New ASC college Parner	M.A. English
2019	2	B.A	Dept of Politics	New ASC college Parner New ASC college Ahmednagar	M.A. Politics
2019	5	B.A	Dept of History	New ASC college Ahmednagar	M.A. History
2019	12	B.Sc.	Dept Electronics	1. New ASC college Parner 2. New ASC college Ahmednagar 3.sangmner Malpani College 4. SPP university	M.Sc. Electronics
2019	6	B.Sc.	Dept of Botany	1. New ASC college Parner 2. New ASC college Ahmednagar	M.Sc Botany
2019	6	B.Sc.	Dept.of Physics	New ASC college Parner 2. New ASC college Ahmednagar 3. Dept Physics,Mumbai Univarsity 4. B.J college Ale	M.Sc Physics
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Number of Participants
Freshers welcome function.	Institutional	320
Flower Arrangment Compitition	Institutional	56
Rangoli Competition	Institutional	21
Commerce Festival	Institutional	120
Marathi Bhasha Din	Institutional	130
Hindi Bhasha Din	Institutional	50
Science Exhibition	Institutional	150
Teachers Day Programme	Institutional	302
Sanstha Shatabdi Mahotstav Programme	Institutional /inter college	32
Annual Cultural Programme	Institutional	454
Poster Presentaion	Institutional	73
Marathi Wadvivad Competition	Institutional	92
Essay Writing Competition	Institutional	35
College Silver Jubilee Programme	Institutional	267
Fairless Girls campaigning	Institutional	100
Girls Personality Development Programme	Institutional	100
Green Campus Clean Campus	Institutional	150
Study tour	Institutional	152
National Service Scheme	Institutional	150
Road Safety Week Rally	Institutional	75
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	wrestling(free style men)	National	1	0	12017273660	Kandekar Nikhil Chhabhurao
2019	wrestling (free style men)	National	1	0	12018353396	Kharmale Radhesh Vitthal
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institute has active Students' Council as per the directives of Savitribai Phule Pune University, Pune and It gives the premier importance to the representation of the students on academic, administrative bodies and the various committees. The student representation helps to get continious suggestions and feedbacks through proper mechanism. These suggestions and feedbacks play important role in improving quality of academic, administrative and support services.Representation on various academic and administrative committees considering their interest by arranging a common meeting. Thus, their proactive participation in following committees ensure the contribution of students towards institute 1. National Service Scheme 2. Karmaveer Bhaurao Patil Earn and Learn Scheme 3. College Development Committee 4. Internal Quality Assurance Cell 5. Examinations Committee 6. Prospectus Committee 7. Library Advisory Committee 8. Academic Calendar Committee 9. Feedback Committee 10. Start up cell Committee 11. Competitive Examination Guidance Cell 12. Cultural activities Committee 13. Grievance Redressal Cell 14. Science Association 15. study tour Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

144

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Tree Plantation, Water Harvesting Management Conference and Book Donation programmes were organised by college Alumni. Two meetings were held during concerned period

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Shri Dhokeshwar College encourages and motivates a culture of decentralization and participative management by involving faculty and staff members in a number of administrative roles. The apex decision making body at the college level is the College Development Council (CDC). The CDC has representatives from the parent institute Ahmednagar Jilha Maratha Vidya Prasarak Samaj, teaching faculty, administrative staff and the students. Academics: For the participative decentralization and governance, the Principal has appointed the faculty incharge, and Head of the departments and provided administrative as well as academic autonomy and mobility for the effective governance. Before the commencement of each academic year various college committees are formed by IQAC under the guidance of the Principal. Important committees comprise of teachers and many committees include nonteaching staff and students as well. IQAC does the planning and evaluation for quality assurance in the college and organizes meetings periodically throughout the year. Faculty members participate in the management process through the CDC. Every committee has the

freedom to prepare their plan and decide implementation strategies. The college committees are responsible for admission, time table, examination, purchases and welfare of students and organization of extension activities and prepare the working strategy for the effective functioning of the college. The committee meetings are held as and when required for the implementation and organization of certain activities. A report of activities is prepared by each committee at the end of every academic year. The college has always been in favour of participative management and motivate faculty for their active or voluntarily participation in curricular, cocurricular and extracurricular activities of the department during the academic year. Administrative: The Principal distributes and monitors all administrative responsibilities done by the office bearers with OS and college authorities like faculty in charge and head of departments. The administrative head prepare financial budget in consultation with the departmental Heads at the beginning of the year. Accordingly, it is verified and approved by the college Principal and CDC.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1. Institute follows the curriculum designed by the parent university . University organizes workshops before and after designing the syllabus. Teachers actively participate in this workshops and contribute to the syllabus directly or indirectly. 2. Co curricular and extracurricular activities are designed and developed at the level of department and faculty . 3. The curriculum of the certificate and value added courses is designed by the concerned department.
Teaching and Learning	Guest lectures are organised by the different departments. 2. Field tours, industrial visits, projects are organised by the various departments. 3 Laboratory renovation, upgradation and purchase of equipment for Science practical classes. 4. Organisation of student seminars by departments. 5. Teachers are encouraged to participate in workshops conducted by other colleges. 6. Academic calendar is drawn up at the beginning of the academic year and it is closely adhered to so that the syllabus is completed in stipulated time and evaluation is completed according to schedule. 7. LCD projector is used by the faculty for effective use of ICT as a teaching tool.
Examination and Evaluation	1. Principal, College Examination Officer and Faculty incharge conduct

	meetings and workshops for faculty and staff of the college for smooth functioning of examination and evaluation. 2. Evaluation mechanism includes both written test and other methods of evaluation, assignments , practical exams, seminars , projects etc. 3. All the question papers are sent to the exam centre of the college 1 hour before the examination by the university. 4. To conduct exams smoothly, college appoints internal squad. College has installed CCTVS to supervise and monitor functioning of exam. 5. Prior to exam, Chef examination officer holds meeting of staff and faculty in which various instructions are given to all.
Research and Development	1. The faculty members participate in seminars and conferences at different levels. College provides financial assistance to faculty to participate in seminars and workshops. 2. Teachers are guided by the research committee regarding various research schemes available for college teachers for example B.C.U.D.(S.P.P.U.), U.G.C. schemes and I.C.S.S.R etc. 3. College applies to UGC and Savitribai Phule Pune University for the various financial grants for the development of the college infrastructure.
Library, ICT and Physical Infrastructure / Instrumentation	1. Books, ejournals, journals, magazines and other facilities are provided by the college in library. 2. College also provides facilities and space for competitive exams. 3. Physical infrastructure has been improved. I.C.T. based instruments and computers have been purchased and used for computer lab.
Human Resource Management	1. The college has been a backbone for many allround activities to ensure a healthy environment for its employees. 2. In this place programs like Yoga day is organised for stress management and awareness. 3. Faculty members are motivated to achieve additional qualification like M. Phil, Ph.D. 4. Medical leave provision is given to the faculty and staff member based on the request. 5. The institute appoints adequate number of qualified faculty through the procedure of open advertisement and interview by internal expert committee for nongrant. 6. For granted posts the advertisement is

	approved by Savitribai Phule Pune University and government of Maharashtra (Joint Director of Higher Education).
Industry Interaction / Collaboration	1. Students and faculty interaction with industry person is done through industrial visits. 2. The department of Chemistry, Botany, Zoology, Commerce organizing study tour as a part of their syllabus.
Admission of Students	1. As per Government and University norms, merits and reservation policies are followed. 2. The college has equipped itself to cater to the admission formalities. Online admission is done through Vriddhi software.. 3. The faculty members from different departments make themselves available at enquiry counter for helping students and guide them in the process of admission for the entire month.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	1. The record of students, faculty, staff and feedback various stakeholder is maintained in office. 2. Library automation has been initiated by the use SOUL and VRIDDHI software . 3. College uses ICT in the process of planning, events and activities.
Administration	Daily use of biometric for attendance. 2.Notices and circulars are sent through social media. 3. The college makes all efforts to go paperless in all its administrative and official work. 4. College campus is equipped with CCTV cameras installed at various places. 5. College staff and faculty uses smartphone with social app like Whatsapp group that provides the brief notice of any event that is to take place in college.
Finance and Accounts	1. With the aim to produce immediate information in finance and account this section of college is partially egoverned. 2. The college uses necessary software for transparent functioning of account section. 3. The same software is used to generate various reports.
Student Admission and Support	1. Online admissions have been initiated partially. 2. The Vriddhi software is developed so as to fulfil the need of students admission and

	support. 3. Vriddhi software is used for online admission process via link provided on College website http//www.shridhokeshwarcollege.org
Examination	1. All the question papers are sent to the exam centre of the college 1 hour before by the University. 2. As per the university guidelines college conducts continuous assignment process for the examination and evaluation.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Prof. Eknath Ganpati Jadhav.	International conference 21 vi sadi main Hindi Shikshan naye aayam	Nil	1500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on Online Internal Evaluation System	Workshop on Online Internal Evaluation System	20/10/2018	20/10/2018	21	11
[View File](#)						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course on "Natural and Bio science".	1	16/08/2018	05/09/2018	21
Induction programme organised by	1	12/11/2018	08/12/2018	27

| IISER, Pune. | | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	36	7	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Welfare Loan Scheme, Casual leave, Duty leave, Medical leave, Maternity leave, Provident fund, Loan facility though co operative society, recommendation for loan from other banks, tie up with hospital. Reimbursement of Registration fee for paper presentation, workshop seminars.	Welfare Loan Scheme, Group Insurance of govt. Casual leave, Duty leave, Medical leave, Maternity leave, earned leave, Provident fund, Loan facility though co operative society, recommendation for loan of other banks, tieup with hospital, Washing allowance.	Earn Learn Scheme, scholarship for students group insurance scheme in collaboration with Savitribai Phule Pune University, N.S.S. Ladies Hostel Facility, tie up with hospital, , R. O. drinking water facility. Sports facility counselling, Admission fees in instalment system, reserve funds are available for economically backward classes.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

1. The external audit of the college is conducted annually by the Chartered Accountant Gujar Company, Ahmednagar and this audit report is sent before July 31st to A. G. Bombay every year. Internal financial audit is conducted by the Institute auditor, Mrs. Sunanda Raccha. (Chartered Accountant). 2. Purchases are done through purchases committee of the college. 3. Funds received from various agencies are utilized as per the guidelines of the concerned agencies

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

6.4.3 – Total corpus fund generated

8800

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	College Development

					Council
Administrative	No			Yes	College Development Council

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents teacher Association meeting is regularly conducted for the betterment of students in their studies. College invited mothers of students in the college and apprised them of the facilities college provides to their wards in a programme called Aai Mazya Mahavidyalayat. 2. Parents give their feedback in these meetings. 3. Parents are apprised of their wards progress in these meetings

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. College has strengthened infrastructure by purchasing more ICT equipment. Upgraded laboratories, installing CCTVs, Provided internet connectivity to all the departments. 2. College has started vocational and value added courses like Tally ERP 9, Communication Skills in English, Travel and Tourism, Political Journalism course. 3. The career counselling and placement cell is functional.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Academic Calendar and Annual Planning	15/06/2018	15/06/2018	30/04/2019	15
2018	Regular meeting of IQAC	20/07/2018	20/07/2018	20/07/2018	12
2018	Guest Lecture by Department of Political Science	20/08/2018	20/08/2018	20/08/2018	78
2018	Feedback from Parents	07/09/2018	07/09/2018	07/09/2018	127
2018	Feedback from Alumni	07/09/2018	07/09/2018	07/09/2018	131
2018	Regular meeting of IQAC	18/09/2018	18/09/2018	18/09/2018	13

2018	Workshop on Online Internal Evaluation System	20/10/2018	20/10/2018	20/10/2018	21
2019	Experts Lecture by Department of Mathematics	05/01/2019	05/01/2019	05/01/2019	34
2019	Workshop on Democracy and Youth	08/01/2019	08/01/2019	08/01/2019	75
2019	Experts Lecture by Department of Marathi	12/01/2019	12/01/2019	12/01/2019	35
2019	Experts Lecture by Department of Geography	14/01/2019	14/01/2019	14/01/2019	45
2019	Experts Lecture by Department of Geography	24/01/2019	24/01/2019	24/01/2019	84
2019	Experts Lecture by Department of Geography	24/01/2019	24/01/2019	24/01/2019	84
2019	Experts Lecture by Commerce Faculty	25/01/2019	25/01/2019	25/01/2019	90
2019	Experts Lecture by Commerce Faculty	01/02/2019	01/02/2019	01/02/2019	113
2019	Experts Lecture by Department of Marathi	26/02/2019	26/02/2019	26/02/2019	30
2019	Feedback from Students	25/02/2019	25/02/2019	25/02/2019	135
2019	Workshop on Revised NAAC framework	04/04/2019	04/04/2019	04/04/2019	27
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Poster competition on Save Girl Child	25/01/2019	25/01/2019	35	40
Nirbhay Kanya Workshop	18/01/2019	18/01/2019	150	0
Celebration of International Womens Day	08/03/2019	08/03/2019	144	26

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• College has installed solar power system. • students were sensitized to 'Save Energy' by switching off lights and fans while leaving the classrooms. • Environmental awareness campaigns organised by NSS unit • Department of Botany and Zoology conduct the field work and study tour to create awareness and conservation of biodiversity among the students. • College actively participated in measures to tackle drought. • Second year BA/BCom/BSc. students prepare projects on Environment issues such as air, water, land and sound pollution as a part of their course requirement.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4
Provision for lift	No	0
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	Yes	4
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	05/10/2018	05	Street play	Issues of plastic uses	20
2019	1	1	04/01/2019	02	Science exhibition	Student approaches of	37

								Science temper
2019	1	0	24/01/2019	01	Awareness of geoscience (BHUMI SANWAD	Interactive season with student and staff of awareness of science	90
2019	0	1	18/02/2019	01	Water Conference	Issues of water problems on Parner tahisil	200

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct forstudents	15/06/2018	online prospectus on college website

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Importance of Yoga	21/06/2018	21/06/2018	45
Rajarshi Shahu Maharaj Birth Anniversary	26/06/2018	26/06/2018	35
Independence day	15/08/2018	15/08/2018	150
Teachers day	05/09/2018	05/09/2018	230
Vachan Prerana Din(inspiring of reading habit)	15/10/2018	15/10/2018	105
Constitutional day	26/11/2018	26/11/2018	150
Republic day	26/01/2019	26/01/2019	200
Science Day	28/02/2019	28/02/2019	174
Geographycal Day	14/01/2019	14/01/2019	34
Rashtra Bhasha Din	27/09/2018	27/09/2018	54
Marathi Language day	26/02/2019	26/02/2019	62
National Mathmetics Day	22/12/2018	22/12/2018	44
World Travel and Tourism Awareness	27/09/2018	27/09/2018	34

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rooftop ongrid Solar power Plant of capacity 10 KW is installed to partly meet the energy requirement. 2. Botanical Garden to represent biodiversity of local area. 3. Drip irrigation and sprinklers for watering the garden and campus plants. 4. Rainwater harvesting. 5. Waste water from RO plant is used to

water garden plants and trees. 6. Reuse and recycling of paper waste.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I 1. Title of the Practice: ONLINE ADMISSIONS 2. Objectives of the Practice • To make admissions student friendly and transparent • To save time and manpower in admission process • To save students' data in easily retrievable format • To minimize use of paper in admissions 3. The Context: The increasing number of students seeking admission in college is causing tremendous pressure on the administrative body to manage and arrange the admission process manually. Every year, students have to stand in queues for collecting admission forms and then again for submitting them. This leads to problems in managing the applications, handle queries and distribution of forms, collection of forms and then shortlisting the students. This results in annoyed parents and students alike. Besides, the admission process is not transparent, very slow and timeconsuming. Now, in internet era it's high time to leave behind such traditional processes and go with computerized automated student online admission system or eAdmission to speed up and make processes easy. 4. The Practice: Keeping in view the aforesaid objectives and context, the college decided to start the online admissions from the academic year 201718. For this purpose appropriate software by name 'Vruddhi' was purchased in advance. The administration was given due training in its operation. The online application form and necessary information was made available on college portal. The present and new students were informed of online admissions. Admission window was made open 24x7 from May to September of the year. One technician was made available for any queries regarding online admissions. Students could contact him on phone or in person. After filling up the educational and personal details, students take out the print out of the form and submit it to the college. 5. Evidence of Success: • Convenience to Students– One of the greatest advantages of the online admission system is that students can choose to submit their applications at their convenience. All that is required is access to a computer and internet connectivity. Messy handwriting, office working hours were no hindrance in admission process. Students didnt need to stand in long queues to get their queries answered, to get application form and submit the same. This is of a great advantage to students from rural and remote areas. • Advantages to college: Online admissions helped college administration to have quick access to studentrecords and databases. College no longer required printing and storing forms, then collecting and filing them. This not only saved cost but also saved additional deployment of manpower. The online admission system proved to be highly reliable and efficient and eliminated chances of any errors. 6. Augmentation of Facility: • College provided students Facility Centre to enable them to apply online from college campus where they could apply online, get photocopies of their documents. • Vruddhi software was connected to the library computers. It enabled students to get their library cards and I cards without delay and much documentation. 7. Problems Encountered and Resources Required: Internet Access – College is located in rural area. Most of the students come from remote villages where there is no internet connectivity. These areas still experience high blackouts and electricity issues • Low Computer Literacy – Another major concern was a low computer literacy. Hence a sudden shift to the online admission process caused confusion among students. Best Practice II 1. Title of the Practice: GREEN CAMPUS 2. Objectives of the Practice • To make available different species of plants in the college campus so that students can have quick and easy access to them. • To create healthy and conducive physical environment for learning • To enhance beauty of the campus • Maintenance and conservation of trees during drought conditions. • To increase awareness of environment among students 3. The Context: College has shifted to this new

campus recently. College runs courses in Botany, Geography and environmental science. Therefore scientific study of plants, trees is an integral part of the curriculum. Field visits were time consuming and less productive. Hence, college decided to go for planting different species on the college campus itself. This would serve aforesaid objectives. Therefore, we felt it our duty to develop a Green Campus where environment friendly practices could be promoted. 4. The Practice: It was decided to plant different varieties of plant species in the college campus with the help of faculty, support staff, students from NSS, Board of Students' Welfare, Earn and Learn Scheme. The faculty from Botany and Geography made a list of plants to be procured. It comprised of flowering plants, medicinal plants and decorative plants. Care was taken to select evergreen plants and the plants that survive with little water. In the month of May order was placed with neighboring nursery. The site for planting was fixed. The pits were filled with fertile soil and fertilizers. After the first rainfall, the saplings were planted at the decided sites. Due care was taken to see that the plants add beauty to the campus. A separate site was chosen for medicinal plants. For rare and delicate species of plants that cannot bear high temperature were grown in net house. The plants that do not grow tall and are needed frequently for scientific study were kept in the vicinity of the department. Few saplings which were not healthy were replaced with new plants. About 100 indoor plants and 300 outdoor plants were used for this purpose. In order to maintain these plants, services of faculty, students and support staff were sought. Insecticides and fertilizers were used whenever needed. Our endeavors in this direction have resulted in the growth of variety of Medicinal and Flowering plants. For aesthetic purpose and to add beauty to the campus, we have developed a lush green lawn dotted with roses and creepers. 5. Addition to the Activity: • Despite famine, college strived to conserve the plants by taking various measures like using waste drinking bottles to water the plants. The trunks of the trees were covered with foliage to avoid evaporation and reduce water. Drip irrigation system was used to minimise water supply. The unwanted branches of the trees were trimmed to avoid loss of water through transpiration. • This year more number of trees were procured and planted in the campus. Some of these varieties were evergreen trees, wild flower bearing plants, cactuses. This added to the beauty of the campus and provided shelter to different species of birds, reptiles and honey bees and animals. 6. Evidence of Success • During this year of drought, the college made drip irrigation and frost irrigation for tree conservation. Similarly, fertilizer and water are used sparingly for tree growth. • Earlier students of Botany, Geography and Environment department had to rely on field visits for scientific study. That consumed a lot of time and energy. These visits did not prove to be fruitful as all the herbs and plants were not available at one place and in all times. Planting of trees in college campus and preserving them in gallery, provided students and faculty quick and repeated access to study them. • The green campus developed by college has helped to save the environment. The college is located on the slope of a hill side. Planting of trees on this slope has arrested soil erosion. It has provided shelter to rare birds and insects. They quench their thirst from the water in pots placed at convenient places in summer season. • An integral aspect of education is the aesthetics of the learning environment. College has been able to create a conducive and physical environment that supports and encourages learning. Varied coloured plants, herbs and flowers in all seasons have enhanced beauty of the campus. • Green trees offer a respite from the normal learning environment. Students in their spare time can be seen studying, discussing and taking rest in the shed of trees. • Green campus has added students' interest and attention in environmental issues. They have become aware of their role in preserving environment. • Green campus has contributed in reducing global warming. 7. Problems Encountered and Resources Required: College is located on barren hilly slope. The soil is infertile. Besides, this region lies in drought

prone area. It receives a scanty rainfall. Growing and preserving plants need a lot of human resource and water management. It is difficult to grow trees in drought conditions in academic year 201819. Besides support staff, students from the department of Botany, NSS, Board of Students' Welfare and Earn and Learn Scheme were given the task of preserving the plants. Water shortage problem was overcome with drip irrigation. In summer season, water tankers were hired by the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://shridhokeshwarcollege.org/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our institute is located in hilly and drought prone area. Most of the students are from far and remote areas. They belong to different unprivileged classes, castes and tribes. There is no other higher educational institute to impart quality education in the vicinity. Most of the students are first learners in their families. They do not have any educational background. So, it becomes duty of our institute to guide them properly so that these students can achieve their set goals. Keeping this in mind college has started mentor mentee system which is in tune with the vision of our college. Mentoring is very important in the success of student's career. It makes students more productive and participative in various college and intercollegiate activities. Mentoring further helps students to complete their course work successfully. Mentors help graduates in their further education and remain attached to their mentees. This system requires teachers to adopt students department wise. Each teacher is given the responsibility of some students. Teachers are supposed to bring about all round development of student's personality. In order to run this scheme college has devised uniform system. Due to the shortage of teachers this scheme is open for only second and final year students. When a new academic year begins, in the month of July teachers from all the departments hold a meeting of their students. In this meeting, students are introduced to mentor mentee scheme. Students interested in this scheme, give their names to the concerned head of the department. Teachers in the department take the responsibility of students in equal numbers. Designated teacher conducts a meeting with assigned students. In the first meeting teachers makes record of mentee's educational, social, economic and family background. This helps him/her to prepare action plan for the development of students. periodic review of students' progress is taken. Student is made familiar with different welfare schemes available in the college. Whenever necessary parents or guardians are invited in the college to apprise them the progress of their ward. As per the needs and interest of students, teacher guides him/her for his academic progression. This scheme keeps students attached to the respective teachers and the departments. It also increases students' participation in departmental and college activities. Students feels interested in attending classes. His overall performance in the college improves. At the end of the academic year, feedback is taken on the scheme so that teacher can make necessary changes in his action plan in the following year.

Provide the weblink of the institution

http://shridhokeshwarcollege.org/distinctiveness/

8.Future Plans of Actions for Next Academic Year

1. Construction of Canteen for the college 2. Creating new Seminar Hall for college activities 3. Enhancing ICT tools 4. To seek to start an NCC unit 5.

Construction a trimix court for basketball 6. Commissioning of solar power system 7. Proposal for B. Voc. Courses 8. Strive for college ISO standards 9. Plantation of more trees 10. Paperless administration 11. To open Startup Cell for students