

Annual Quality Assurance Report (AQAR)

2017 - 2018



Submitted by

Ahmednagar Jilha Maratha Vidya Prasarak Samaj's
SHRI DHOKESHWAR COLLEGE, TAKALI DHOKESHWAR
Tal- Parner, Dist- Ahmednagar, M.S. 414304

Track ID: **MHCOGN 10465**

EC (SC)/13/A&A/53.2 dated 17th March 2016

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)
Bangalore, India

The Annual Quality Assurance Report (AQAR) of the IQAC

ACADEMIC YEAR 2017-18

Part – A

1. Details of the Institution

1.1 Name of the Institution	Shri Dhokeshwar College
1.2 Address Line 1	Nagar – Kalyan Highway
Address Line 2	Takali Dhokeshwar
City/Town	Parner
State	Maharashtra
Pin Code	414304
Institution e-mail address	tdcollege@gmail.com
Contact Nos.	02488-282414
Name of the Head of the Institution:	Dr. Shridhar Shankar Jadhav
Tel. No. with STD Code:	02488 - 282414
Mobile:	9096110485
Name of the IQAC Co-ordinator:	Anil Chandrabhan Kale
Mobile:	9970532762
IQAC e-mail address:	iqactdcollege@gmail.com
1.3 NAAC Track ID (For ex. MHCOGN 18879)	MHCOGN 10465
1.4 NAAC Executive Committee No. & Date:	EC (SC)/13/A&A/53.2 Dt. 17/03/2016

1.5 Website address:

www.shridhokeshwarcollege.org

Web-link of the AQAR:

http://shridhokeshwarcollege.org/aqar/

1.6 Accreditation Details

Sr. No	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	-	16/09/2003	15/09/2008
2	2 nd Cycle	B	2.21	17/03/2016	17/03/2021

1.7 Date of Establishment of IQAC: DD/MM/YYYY

28/11/2003

1.8 AQAR for the year:

2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

27/03/2018

1.10 Institutional Status:

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution: Co-education Men Women

Urban Rural Tribal

Financial Status: Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		<input type="checkbox"/>
Others (Specify)	<input type="text"/>								

1.12 Name of the Affiliating University

Savitribai Phule Pune University, Pune

1.13 Special status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICM etc.

Autonomy by State/Central Govt. / University	<input type="text" value="--"/>		
University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="--"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	UGC-COP Programmes	<input type="text" value="--"/>
Any other (Specify)	<input type="text" value="--"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="03"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>

2.4 No. of Management representatives	<input type="text" value="01"/>	
2.5 No. of Alumni	<input type="text" value="01"/>	
2.6 No. of any other stakeholder and Community representatives		<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists		<input type="text" value="01"/>
2.8 No. of other External Experts		<input type="text" value="--"/>
2.9 Total No. of members		<input type="text" value="10"/>
2.10 No. of IQAC meetings held		<input type="text" value="04"/>
2.11 No. of meetings with various stakeholders: Total No.	<input type="text" value="02"/>	Faculty <input type="text" value="02"/>
Non-Teaching Staff	<input type="text" value="01"/>	Alumni <input type="text" value="01"/>
Students		Others <input type="text" value="--"/>

2.12 Has IQAC received any funding from UGC during the year?

Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State

Institution / Department Level

(ii) Themes

- 1) Use of PPT in teaching
- 2) Excel in Accountancy
- 3) Use of Emails in correspondence

2.14 Significant Activities and contributions made by IQAC

- 1) Online admission started
- 2) Initiative towards making campus green taken

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
To increase use of ICT	Teaching and learning became more effective and efficient
To conduct tutorial classes	Teachers could address to students' doubts
To encourage teachers to attend seminars and conferences	Teachers remain abreast of the latest developments in their subject
To organise field visits and study tours	It enriched students social and academic life

The Academic Calendar of the year as Annexure. : Appended

2.15 Whether the AQAR was placed in statutory body Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken.

AQAR was placed before College Development Committee for its approval. CDC approved it with a few suggestions. These suggestions have been incorporated in the action plan of this academic year.

Part – B

CRITERION – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	03	00	02	00
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	03	00	02	00

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	00
Annual	02

1.3 Feedback from stakeholders* (*On all aspects*)

Alumni Parents Employers Students

Mode of feedback: Online Manual Co-operating schools (for PEI)

**An analysis of the feedback in the Annexure: Annexure II (Appended)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Syllabi is designed by respective BOS, Savitribai Phule Pune university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

CRITERION – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	09	03	-	02

2.2 No of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
22	04		-	-	-	01	--	23	04

2.4 No. of

Guest Faculty	--
Visiting Faculty	--
Temporary Faculty	23

2.5 Faculty participation in conferences and symposia:

No of Faculty	International level	National level	State level
Attended Seminars / Workshops	04	09	04
Presented papers	04	08	01
Resource persons	--	01	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT, E books & journals on Book Ganga & Inlibnet, Educational VCD and DVD.

2.7 Total No. of actual teaching days during this academic year

195

2.8 Examination/ Evaluation Reforms initiated by the Institution/Department (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

--

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus Development

As member of Board of Study	As Faculty	As Curriculum Development workshop
--	--	--

2.10 Average percentage of attendance of students

77%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	108	0.9	19.44	33.33	11.11	58.33
B.Com	37	2.70	37.83	18.91	--	59.46
B.SC	102	11.76	39.21	16.66	0.9	57.84

2.12 How does IQAC (if any at department level) Contribute/Monitor/Evaluate the Teaching and Learning processes:

- Feedback forms
- Self –appraisal reports
- Departmental meetings
- IQAC meetings
- Academic Audit

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	--
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	--
Others Short Term	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	04	--	01
Technical Staff	--	--	--	03

CRITERION – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- 1) Faculty is encouraged to participate and present their research papers in various conferences, seminars & workshops.
- 2) Laboratories are strengthened.
- 3) Library resources are enhanced

3.2 Details regarding major projects - NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects – NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	-	-
Non-Peer Review Journals	01	01	-
e-Journals	-	-	-
Conference proceedings	01	04	02

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisation- NIL

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	--	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution/ Department

Level	International	National	State	University	College
Number	-	-	02	-	-
Sponsoring agencies	-	-	BOD	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons: 01

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards / recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution

Who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events: NILL

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- AIDS Awareness Programme
- Disaster Management Training
- Plantation in College Campus
- Gender Sensitization / Gender Equity Awareness Programme

CRITERION – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.6 Acre	-	UGC/ Managing Council	4.6 Acre
Class rooms	17	-	-	17
Laboratories	07	-	-	07
Seminar Halls	01	-	-	01
No. of important equipment purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Vrudhi software used in administration
--

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4873	829166	19	3905	4892	833071
Reference Books	6221	1243749	169	100300	6390	1344049
e-Books	83000	5000	3052000	5900	3135000	2177120
Journals	31	9380	35	15615	35	15615

e-Journals	-	-	6000	5900	600	5900
Digital Database	-	-	-	-	-	-
CD & Video	130	3900	94	-	224	-
Others (specify)	-	-	-	-	-	-

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	31	01	01=4 Mbps	-	01	04	07	00
Added	-	-	01= 4Mbps 01=16Mbps	-	-	01	-	02
Total	31	01	04	-	01	05	07	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Librarian attended a software training programme
- Administrative staff was trained to use online Admission userface (Vridधि)

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.50000
ii) Campus Infrastructure and facilities	1.39876
iii) Equipment	0.61756
iv) Others	3.90063
Total:	6.41695

CRITERION – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Earn and learn scheme
- Scholarships /freeships
- Departmentwise counseling
- Ladies common room
- Indoor and outdoor game facility
- Different co-curricular and extra-curricular activities
- Various cultural events for students
- Reading room for girls and boys
- Electronic display board for college and departmental notices
- College Website
- Grievances cell for student
- Anti-ragging committee
- CCTV surveillance on campus
- Concession pass for state transport buses
- Vehicle Parking
- Potable drinking water and coolers
- Washrooms for gents and ladies
- Sanitary napkin vending machine in ladies washroom
- Compulsory health check-up for students
- Lectures on health and hygiene for girls
- Student council
- NSS
- Competitive exam guidance centre

5.2 Efforts made by the institution for tracking progression

- The College has a mentoring system at department level. Academic and personal counselling is given. Each teacher in the department monitors and keeps track of students' academic performance and attendance.
- Each student's personal details and academic performance is recorded in a mentoring booklet. Mentors offer academic counselling to students, help them choose elective courses, recommend them for remedial coaching, if necessary, and also meet parents of their mentees to update them on their progress.

5.3 (a) Total Number of students

UG		PG		Ph. D.		Others		Total	
Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
631	442	--	--	--	--	--	--	631	442

(b) No. of students outside the state

--

(c) No. of international students

	In Numbers
Men	—
Women	—
Total	—

(d)

Last Year(2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
587	61	32	520	00	1200	454	63	32	499	--	1048

(e)

Demand ratio	1:1
Dropout %	8.2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Competitive examination guidance centre is established in the college which conducts regular lectures of in-house faculty from Monday to Wednesday.
- Guidance from experts is provided.
- A separate library is established for the enrolled.
- Career counselling is done
- Ads for different jobs are displayed.

5.4 No. of student beneficiaries

5.5 No. of students qualified in these examinations

NET	SET/SLET	GATE	CAT	IAS/IPS	STATE PSC	UPSC	Others
--	--	--	--	--	--	--	05

5.6 Details of student counselling and career guidance

- Students are imparted counseling in their career, personal and academic matters at personal level, department level as well as college level through lectures and personal interactions.
- Competitive examination guidance center plays a vital role in this regard.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	19

5.8 Details of gender sensitization programmes

- College has a functional Women's cell.
- It organized Nirbhay Kanya Abhiyan for girl students.
- A personality development programme was conducted for girls.
- A workshop on self-defence was organised for girls.
- Anti-sexual harassment cell invited lawyer to guide women on women's safety and laws for women.

5.9 Students Activities

No. of students participated in Sports, Games and other events

State/ University level National level International level

5.9.1 No. of students participated in cultural events:

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount (Rs)
Financial support from institution	--	--
Financial support from government	679	58,53,420
Financial support from other sources	09	13,509
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs: State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

CRITERION – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To transform the college into a full- fledged learning centre by providing a quality higher education with equal opportunities to rural, unprivileged, hilly, draught prone, remote students especially the girls.

Mission:

To make an overall development of students through disciplined teaching-learning process.

6.2 Does the Institution have a Management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

We follow University designed curriculum

6.3.2 Teaching and Learning

- 1) Use of ICT
- 2) Classroom lecture, field visit , Group discussion, guest lectures, remedial teaching
- 3) Study tours, Audio-visual teaching aids,
- 4) Tests and Tutorials

6.3.3 Examination and Evaluation

- Term End- 20/80 and semester pattern of university is adopted by college.
- Orals, practicals, seminars, project work

6.3.4 Research and Development

- Teachers are encouraged to take major & minor Research projects funded by the UGC, Parent University, statutory bodies etc.
- Teachers are motivated and guided to publish their research articles in refereed journals and present research papers in seminars and conferences.
- Students contribute to AVISHKAR i.e. student research activity sponsored by University.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- College has initiated automation of library.
- ICT and infrastructure developments are done year by year
- Need based instruments are procured

6.3.6 Human Resource Management

- Qualified faculty and staff is recruited by parent institution.
- Faculty and staff are granted facilities of casual, duty, medical, maternity etc. leaves as per government of Maharashtra and UGC rules in order to improve skills.
- Faculty and staff can become members of staff society and staff welfare society.

6.3.7 Faculty and Staff recruitment

As per availability of workload and with due sanction from parent university and Director of education & the parent Institution.

6.3.8 Industry Interaction / Collaboration

Industrial visits for students are arranged in the neighbouring MIDCs.

6.3.9 Admission of Students

Priority is given to meritorious students. Government reservation policies are adhered to

6.4 Welfare schemes for

Teaching	Society loan, medical reimbursements, Career Advancement scheme
Non-teaching	Society loan, medical reimbursements
Students	Scholarships, insurance, concession for ST bus passes and trains

6.5 Total corpus fund generated

15000 /-

6.6 Whether annual financial audit has been done? Yes / No

Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	CDC/IQAC
Administrative	No	No	Yes	CDC/IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes - No

For PG Programmes Yes - No -

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1) Bar code 2) Copy free exams 3) CCTV Camera 4) Photocopy of answer papers

6.10 What efforts are made by the University to promote autonomy in the Affiliated / constituent colleges?

- College has autonomy in starting various courses,
- certificate courses and their syllabus and evaluation
- Schedule of Term end exams , their question papers
- Evaluation of first year answer paper and declaration of results

6.11 Activities and support from the Alumni Association:

6.12 Activities and support from the Parent – Teacher Association

The meeting of the parents held and suggestions from parents were taken

6.13 Development programmes for support staff:

A training workshop was organised for the administrative staff in using admission, examination, accounting software by name 'Vrudhhi'.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1) Tree plantation
- 2) Plastic free campus
- 3) Initiative towards paperless office documentation
- 4) Proposal for solar net metering system was submitted to the university

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Online admissions
2. Strengthened competitive Exam Cell with the generous donation of books from College alumni (Takalikar Group) of Rs 50,000/-
3. College planted trees in college campus in collaboration with local villagers. This added to the beauty of the campus and also imbibed the importance of trees among students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

S. N.	Plan of Action	Action Taken
1	To plant more trees and herbs on campus	Plants and herbs were planted
2	Get permission for additional division to F.Y. B. Sc. from University and Govt.	Proposals are submitted and sanction is awaited.
3	To Start Skill and career oriented courses	Proposal for Tally course submitted and its implementation in process
4	To start PG courses	Proposals were submitted, parent university approved but the government of Maharashtra did not sanction it.

7.3 Give two Best Practices of the institution

1. Online admissions
2. Green Campus

7.4 Contribution to environmental awareness / protection

1. State level workshop organised by the college to sensitise the environmental awareness as well as protection.
2. Proposal for Solar grid-tie system submitted to the university
3. Plantation of trees, medicinal plants and herbs
4. Hazardous waste and e-waste management is done through designated and qualified vendor.
5. College runs a course on environmental awareness at S.Y.B.A./B.Com/B.Sc students.
6. Contour bunds were constructed across hill slopes in college adopted village by name Kakanewadi.

7.5 Whether environmental audit was conducted?

No

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

<p style="text-align: center;">STRENGTHS</p> <ol style="list-style-type: none">1. Rural education facility2. Stakeholder connect3. Support from parent institute	<p style="text-align: center;">OPPORTUNITIES</p> <ol style="list-style-type: none">1. To encourage faculty for research2. PG courses3. Skill based courses4. Funding from various agencies
<p style="text-align: center;">WEAKNESS</p> <ol style="list-style-type: none">1. Unavailability of surfaced Road2. PG courses3. Skilled based courses	<p style="text-align: center;">CHALLENGES</p> <ol style="list-style-type: none">1. To have industry collaborations2. Non availability of buses from remote areas

8. Plans of institution for next year

1. Resubmit proposals for B. Sc. Math and Zoology at special level
2. Get permission for additional division to F.Y. B. Sc. from University and Govt.
3. To start skill based and career oriented courses
4. Reapply for PG courses.
5. To bring the entire campus under CCTV surveillance
6. To connect all the departments with intercom facility
7. To augment the internet connectivity

ANIL CHANDRABHAN KALE

Coordinator, IQAC

PRIN Dr. SHRIDHAR JADHAV

Chairperson, IQAC

ACADEMIC CALENDAR

2017-2018

TERM - FIRST

Month	Academic Programme	
	Commencement of Term (June 15, 2017)	
June	<ul style="list-style-type: none"> • Admission Committee meeting • Departmental Meetings 	<ul style="list-style-type: none"> • IQAC Meeting • Welcome Address by the Principal
July	<ul style="list-style-type: none"> • Admissions • Tree Plantation • Women's Hostel Meetings • Anti-ragging Committee Meeting • First Year Welcome Functions • 	<ul style="list-style-type: none"> • Student Support Services Meetings • New Voters Registration Campaign
August	<ul style="list-style-type: none"> • Display of New Arrivals: Library • Internal Tests/Seminars • Filling up of Scholarship Forms • Student Council Elections 	<ul style="list-style-type: none"> • Independence Day Celebration • NSS Regular Activity inaugural function • Essay writing competition
September	<ul style="list-style-type: none"> • Guest Lectures • Subject Experts Lectures • Industrial Experts Lectures • Excursions • Internal/ Departmental Examinations 	<ul style="list-style-type: none"> • Seminars • Parent Teacher Association Meetings • Medical Check-up Camps • IQAC Meeting • World Tourism Day
October	<ul style="list-style-type: none"> • Internal/ Departmental Examinations • University Examinations • Mahatma Gandhi Birth Anniversary • Science Association Inauguration 	<ul style="list-style-type: none"> • Blood Donation Camp • Bhaskaracharya Mathematics Test • History Writing Guidance Camp
	Term End Meeting (Wednesday, October 18, 2017)	
	Winter Vacation (19 October 2017 to 12 November 2017)	

TERM –SECOND	
Month	Academic Programmes
	Commencement of II nd Term (November13, 2017)
November	<ul style="list-style-type: none"> • Departmental Meetings • University Examinations • Display of New Arrivals: Library • Constitution Day • AVISHKAR Competition • Poster Competition (History)
December	<ul style="list-style-type: none"> • Guest Lectures • Subject Experts Lectures • Industrial Visits • Excursion Tours/Educational Visits • Quiz Contest, Workshop/ Seminar • IQAC Meeting • Cultural Association Meeting • Earn and Learn Scheme Meeting • NSS Winter Camps
January 2018	<ul style="list-style-type: none"> • Guest Lectures • Study Tours/Educational Visits • Quiz Contest / CHEMIAD Competition • Workshop / Conferences /Seminars • Convocation Programme • Marathi Bhasha Development Campaign • Geography Day Celebration • Nirbhay Kanya Abhiyan • Republic Day Celebrations
February	<ul style="list-style-type: none"> • Filling up of Examination Forms • Internal Examinations • Annual Prize Distribution Ceremony • Gymkhana, Academic and cultural activities • Science Day Celebrations
March	<ul style="list-style-type: none"> • University Examinations • Dnyanjyot Editorial Board Meeting • Examination Committee Meeting • Farewell Functions • Placement Cell Camps
April	<ul style="list-style-type: none"> • University Examinations, • First Year Central Assessment Programme • Farewell Functions • Stock Verification
Term End Meeting (Monday, April 30, 2018)	
1 May, 2018	Summer Vacation (02/05/2018 to 14/06/2018) Maharashtra Day Celebrations

FEEDBACK REPORT

2017-18

Feedback received from the students, alumni and parents were analysed by the concerned committee. The stakeholders expressed overall satisfaction on the faculty, infrastructure and working of the college. Some of the suggestions made by the stakeholders are as follows:

Sr. No.	Suggestion	Action Taken
1	Certificate courses in music, journalism, spoken English should be started.	Suggestion was forwarded to IQAC for consideration
2	ICT should be enhanced	Suggestion forwarded to IQAC for consideration
3	Renewable Energy Resources should be harnessed	Suggestion was forwarded to IQAC for consideration
4	Competitive exam cell should be strengthened	Suggestion forwarded to IQAC for consideration
5	Post Graduate Courses should be started	Suggestion forwarded to IQAC for consideration
6	Solar water heater should be installed in women's hostel	Suggestion forwarded to IQAC for consideration

Best Practice I

1. Title of the Practice: **ONLINE ADMISSIONS**

2. Objectives of the Practice

- To make admissions student friendly and transparent
- To save time and manpower in admission process
- To save students' data in easily retrievable format
- To minimize use of paper in admissions

3. The Context

The increasing number of students seeking admission in college are causing tremendous pressure on the administrative body to manage and arrange the admission process manually. Every year, students have to stand in queues for collecting admission forms and then again for submitting them. This leads to problems in managing the applications, handle queries and distribution of forms, collection of forms and then short-listing the students. This results in annoyed parents and students alike. Besides, the admission process is not transparent, very slow and time-consuming. Now, in internet era it's high time to leave behind such traditional processes and go with computerized **automated student online admission system** or e-Admission to speed up and make processes easy.

2. The Practice:

Keeping in view the aforesaid objectives and context, the college decided to start the online admissions from the academic year 2017-18. For this purpose appropriate software by name 'Vruddhi' was purchased in advance. The administration was given due training in its operation. The online application form and necessary information was made available on college portal. The present and new students were informed of online admissions. Admission window was made open 24x7 from May to September of the year. One technician was made available for any queries regarding online admissions. Students could contact him on phone or in person. After filling up the educational and personal details, students take out the print out of the form and submit it to the college.

5. Evidence of Success:

- **Convenience to Students**– One of the greatest advantages of the online admission system is that students can choose to submit their applications at their convenience. All that is required is access to a computer and internet connectivity. Messy handwriting, office working hours were no hindrance in admission process. Students didn't need to stand in long queues to get their queries answered, to get application form and submit the same. This is of a great advantage to students from rural and remote areas.
- **Advantages to college:** Online admissions helped college administration to have quick access to student-records and databases. College no longer required printing and storing forms, then collecting and filing them. This not only saved cost but also saved additional deployment of manpower. The online admission system proved to be highly reliable and efficient and eliminated chances of any errors.

Problems Encountered and Resources Required:

- **Internet Access** – College is located in rural area. Most of the students come from remote villages where there is no internet connectivity. These areas still experience high blackouts and electricity issues
- **Low Computer Literacy** – Another major concern was a low computer literacy. Hence a sudden shift to the online admission process caused confusion among students.
- College needs to have **Students Facility Centre** to enable them to apply online from college campus where they can apply online, get photocopies of their documents.

Best Practice II

1. Title of the Practice: **GREEN CAMPUS**

2. Objectives of the Practice

- To make available different species of plants in the college campus so that students can have quick and easy access to them.
- To create healthy and conducive physical environment for learning
- To enhance beauty of the campus
- To increase awareness of environment among students

3. The Context

College has shifted to this new campus recently. College runs courses in Botany, Geography and environmental science. Therefore scientific study of plants, trees is an integral part of the curriculum. Field visits were time consuming and less productive. Hence, college decided to go for planting different species on the college campus itself. This would serve aforesaid objectives. Therefore, we felt it our duty to develop a Green Campus where environment friendly practices could be promoted.

4. The Practice

It was decided to plant different varieties of plant species in the college campus with the help of faculty, support staff, students from NSS, Board of Students' Welfare, Earn and Learn Scheme. The faculty from Botany and Geography made a list of plants to be procured. It comprised of flowering plants, medicinal plants and decorative plants. Care was taken to select evergreen plants and the plants that survive with little water. In the month of May order was placed with neighbouring nursery.

The site for planting was fixed. The pits were filled with fertile soil and fertilizers. After the first rainfall, the saplings were planted at the decided sites. Due care was taken to see that the plants add beauty to the campus. A separate site was chosen for medicinal plants. For rare and delicate species of plants that cannot bear high temperature were grown in net house. The plants that do not grow tall and are needed frequently for scientific study were kept in the vicinity of the department. Few saplings which were not healthy were replaced with new plants. About 100 indoor plants and 300 outdoor plants were used for this purpose. In order to maintain these plants, services of faculty, students and support staff were sought. Insecticides and fertilizers were used whenever needed. Our endeavors in this direction have resulted in the

growth of variety of Medicinal and Flowering plants. For aesthetic purpose and to add beauty to the campus, we have developed a lush green lawn dotted with roses and creepers.

5. Evidence of Success

- Earlier students of Botany, Geography and Environment department had to rely on field visits for scientific study. That consumed a lot of time and energy. These visits did not prove to be fruitful as all the herbs and plants were not available at one place and in all times. Planting of trees in college campus and preserving them in gallery, provided students and faculty quick and repeated access to study them.
- The green campus developed by college has helped to save the environment. The college is located on the slope of a hill side. Planting of trees on this slope has arrested soil erosion. It has provided shelter to rare birds and insects. They quench their thirst from the water in pots placed at convenient places in summer season.
- An integral aspect of education is the aesthetics of the learning environment. College has been able to create a conducive and physical environment that supports and encourages learning. Varied coloured plants, herbs and flowers in all seasons have enhanced beauty of the campus.
- Green trees offer a respite from the normal learning environment. Students in their spare time can be seen studying, discussing and taking rest in the shed of trees.
- Green campus has added students' interest and attention in environmental issues. They have become aware of their role in preserving environment.
- Green campus has contributed in reducing global warming.

6. Problems Encountered and Resources Required

College is located on barren hilly slope. The soil is infertile. Besides, this region lies in drought prone area. It receives a scanty rainfall. Growing and preserving plants need a lot of human resource and water management. Besides support staff, students from the department of Botany, NSS, Board of Students' Welfare and 'Earn and Learn Scheme 'were given the task of preserving the plants. Water shortage problem was overcome with drip irrigation. In summer season, water tankers were hired by the college.
